



RECRUITMENT NOTICE

Human Resource Department

26 Church Street
Lyons, New York 14489

COMMISSIONER OF SOCIAL SERVICES

Wayne County, New York

Wayne County, New York is looking for an experienced and innovative leader for the position of Commissioner of Social Service. This person will be responsible for administering public assistance and care as defined in the Social Services Law. In discharging this responsibility the Commissioner of Social Services must organize, direct and coordinate the work of all employees, both professional and non-professional, in the Social Services Department to achieve the effective and efficient operation of the multiple programs undertaken by the department. This position is appointed by the County Legislature and works under the administrative direction of the County Administrator with a high degree of independence.

About Wayne County:

Wayne County's northern boundary is Lake Ontario. The Erie Canal runs through the southern parts of the county. Lake Ontario creates an ideal climate for agriculture. Wayne County is the second largest producer of apples in the United States, and also excels in the cultivation of sour cherries and peaches. Rich muck land to the east is ideal for vegetable farming. The Lake Ontario Wine Trail, the Seaway Trail, and a growing number of community supported agriculture farms bring visitors from Rochester and Syracuse seeking recreation and the amenities of country life. The county is 1,384 square miles, half of which is water in four major bays off Lake Ontario. The county has a population of over 93,000 people in fifteen towns and seven villages.

WAYNE COUNTY DEPARTMENT OF SOCIAL SERVICES MISSION STATEMENT

TO SERVE the Wayne County community with dignity, empathy and efficiency

TO RESPOND to those with financial needs while promoting their self-sufficiency

TO ENSURE the safety and healthy development of children and vulnerable adults

TO SUSTAIN family relationships through support and recognition of families' resiliency, inherent strengths, and capacity to change

TO PARTNER with our community to meet present and future needs of our residents

The Ideal Candidate:

Wayne County's next Commissioner of Social Services will be responsible for all phases of the Social Services programs including planning, organizing, directing and coordinating the work of the various units of administration for efficient and effective operation. The Commissioner has charge of financial planning, including preparation of budgets, maintenance of fiscal controls and submission of required reports to the local legislative body and state board. An ability to demonstrate effective communication skills to establish and maintain productive working relationships with clients while building coalitions among various aligned government

***Education and Experience**

Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree and EITHER:

- A. Four (4) years of satisfactory full-time paid experience in a health, education, or social agency, two (2) years of which must have been in a satisfactory administrative or supervisory capacity; or
- B. Four (4) years of responsible full-time paid experience in an administrative or management position, where there is responsibility for planning, directing, and coordinating the work of a substantial staff working in several units or performing several separate functions.

NOTE: 1) Each year of experience as a chief executive officer of a public social services department of a public social services district, within six years immediately preceding the date on which he/she is appointed, shall be the equivalent of two (2) years of the above prescribed experience.

- Post-graduate training, at a recognized college or university, in social work, public administration, hospital administration, educational administration or business administration, shall be equivalent, on a year-for-year basis up to two (2) years, of the above prescribed experience. However, no such post-graduate training shall be the equivalent of the administration or supervisory experience prescribed in (a) above.

*The minimum qualifications for Commissioner of Social Services are mandated under Section 679 of Social Services Law.

Compensation and Benefits

The salary for this position is based on qualifications and experience with a competitive compensation package that includes health benefits and participation in the New York State Local Retirement System.

Apply

To view full job descriptions and qualifications go to <http://Web.co.wayne.ny.us>

Send completed Application, cover letter and resume to Chris Kalinski, Director of Human Resources. Applications accepted up to July 31, 2019; the position will remain open until filled.

Wayne County is an Equal Opportunity Employer

