

## **Key Components of a Preservation Ordinance**

1. Statement of "Purpose" and "Powers and Authorities" in enacting preservation ordinance.
2. Definitions.
3. Establishment and authority of historic preservation commission or other administrative board.
4. Criteria and procedures for designation of historic landmarks and/or districts.
5. Statement of actions reviewable by commission and the legal effect of such review.
6. Criteria and procedure for review of such actions.
7. Standards and procedures for the review of "economic hardship claims."
8. "Affirmative maintenance" requirements and procedures governing situations of "demolition-by-neglect."
9. Procedures for appeal from final preservation commission decision.
10. Fines and penalties for violation of ordinance provisions.