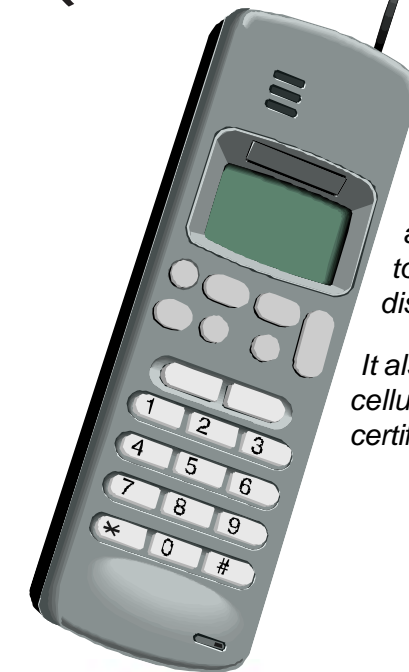


# How to Comply with Cell Phone Drop-Off Certification Regulations: (It's easy!)



*On March 1, 2006, County Executive Andrew Spano signed a law requiring all cellular phones to be recycled, rather than disposed of in the garbage.*

*It also requires those who collect cellular phones for recycling to be certified.*

## What's Your Incentive for Certification?

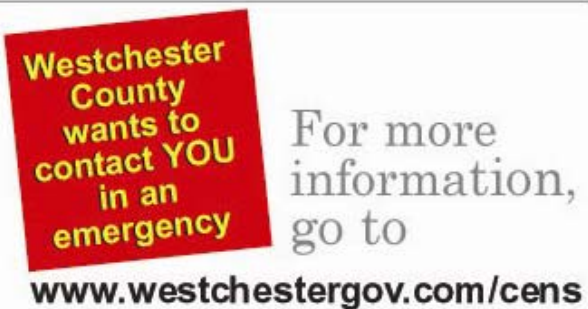
As a certified Cell Phone Drop-Off Center, your business or organization will be included by the county in the list of approved locations for environmentally sound handling of unwanted cell phones.

For a listing of certified Drop-Off Centers, refer to the program's brochure titled "Don't Trash That Cell Phone / Recycle Instead" or visit [www.westchestergov.com/cellphone](http://www.westchestergov.com/cellphone).

## Thank you!

Your participation as a certified Cell Phone Drop-Off Center is an important part of helping to preserve and protect our environment.

For local recycling information, call the Westchester County Recycling HelpLine at 914-813-5420.



Anthony M. Landi, P.E., Commissioner

# Why do cell phone drop-off centers need to be certified?

**Certification is necessary to ensure that all cell phones are ultimately disposed of in an environmentally responsible way**, consistent with the law. Although each phone is small, they're really a bundle of highly toxic materials containing arsenic, nickel, zinc and lead. If disposed of in the garbage, these chemicals can leach into soil and groundwater from landfills or turn into other toxic substances during incineration.

The large number of cell phones used today and the quick replacement rate of phones pose a potentially huge problem for our environment. Approximately 130 million cell phones, weighing 65,000 tons, are retired annually in the United States.

*So, whether you collect phones for fund-raising, donation, parts or other recycling purposes, certification is the law and it's easy to comply.*

## IF YOU ARE NOT YET CERTIFIED, CERTIFICATION IS EASY:

*Certification is necessary whether you plan to donate the phones, refurbish for resale, disassemble for parts or any other use. To become certified, simply complete the application in this pamphlet.*

For your convenience, below is a partial list of approved recyclers/end-markets for cell phones. These companies will accept all cell phones and related accessories, in most cases free of charge and postage paid.

### Approved Cell Phone Recyclers\*

Collective Good - 770-856-9021  
[www.collectivegood.com](http://www.collectivegood.com)

Rechargeable Battery Recycling Corp.  
678-419-9990 [www.rbrc.org](http://www.rbrc.org)

Recycle First - 888-777-7359  
[www.recyclefirst.com](http://www.recyclefirst.com)

The Wireless Alliance - 866-366-5791  
[www.thewirelessalliance.com](http://www.thewirelessalliance.com)

Green Tec International - 888-858-1515  
[www.greentec.com](http://www.greentec.com)

Recellular - 800-441-1544  
[www.recellular.net](http://www.recellular.net)

RMS Communications - 800-627-2022  
[www.cellphonerecycling.com](http://www.cellphonerecycling.com)

\*Inclusion on this list is not an endorsement of any establishment by Westchester County. To be included on our next update, call 914-813-5404 or email [jmmc@westchestergov.com](mailto:jmmc@westchestergov.com).

## ONCE YOU ARE CERTIFIED, COMPLIANCE IS EASY:

**1. Display the certificate** in a location near the collection container. Most approved cell phone recyclers will provide collection containers for your site.

**2. Ship the phones you collect to an approved cell phone recycler.** In most cases, cell phone recyclers will provide postage-paid shipping for the phones you collect. Simply call your recycler for instructions.

**3. Complete a "Track & Fax Sheet."** As a Certified Cell Phone Drop-Off Center, once a year (before February 28th), you will be required to provide the county with an estimated number of cell phones collected in the previous calendar year. The county will provide you with a form that simply asks you to log the date, recycler/end-market and number of cell phones shipped for recycling. The form will be mailed to you, along with your Notice of Cellular Phone Acceptance Center Certification.

For answers to questions about the application, certification, annual report or the law, call Westchester County at 914-813-5404 or visit [www.westchestergov.com/cellphone](http://www.westchestergov.com/cellphone).

# Application for Cell Phone Drop-off Center Certification

Name of Business/Organization \_\_\_\_\_ Type of Business \_\_\_\_\_

Contact Person/Email address \_\_\_\_\_ / \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

If your organization has multiple locations, please list them below:

Name of Business/Organization \_\_\_\_\_ Type of Business \_\_\_\_\_

Contact Person/Email address \_\_\_\_\_ / \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Name of Business/Organization \_\_\_\_\_ Type of Business \_\_\_\_\_

Contact Person/Email address \_\_\_\_\_ / \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Name of Business/Organization \_\_\_\_\_ Type of Business \_\_\_\_\_

Contact Person/Email address \_\_\_\_\_ / \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

### List company/companies where cell phones will be sent for recycling:

(See a partial list of approved recyclers/end-markets for cell phones on opposite page.)

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

The Westchester County Department of Environmental Facilities will provide a "Track & Fax Sheet" or collection log to all certified Cell Phone Drop-off Centers. The log will help us estimate the number of cell phones collected for recycling each year. This collection log is part of your Annual Report which must be submitted each year.

I \_\_\_\_\_ do agree to submit an Annual Report by February 28th each year to the  
(print name)  
Westchester County Department of Environmental Facilities, indicating the total number of cell phones collected for recycling or redistribution during the previous calendar year.

Date \_\_\_\_\_ Signature \_\_\_\_\_ Title \_\_\_\_\_

Fax or mail your application to:  
John Mazzucco, Westchester County Department of Environmental Facilities  
270 North Avenue (6<sup>th</sup> floor), New Rochelle, NY 10801 Fax: 914-813-5460