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November 16, 1998

Westchester County Board of Legislators
800 Michaelian Office Building
White Plains, New York 10601

Honorable Members of the Board:

I am pleased to transmit the proposed 1999 Operating Budget for County Operations, the first to be prepared by my administration. We have spent untold hours to accomplish our three main objectives:

- 1. A REDUCTION IN PROPERTY TAXES**
- 2. AN EASY TO READ AND EASY TO UNDERSTAND "TAXPAYER FRIENDLY" BUDGET FORMAT**
- 3. A RE-ENGINEERING OF GOVERNMENT OPERATIONS, THROUGH THE USE OF TECHNOLOGY, TO PROVIDE SERVICES THAT ARE MORE COST EFFECTIVE AND EFFICIENT FOR WESTCHESTER RESIDENTS**

PROPERTY TAX RELIEF: Tax Levy Decreases

I made a pledge to Westchester taxpayers that I would reduce the cost of government. I am well aware, as all of you are that escalating taxes are a tremendous burden on our residents and our businesses. That is why I am especially proud that I have been able to **decrease the county property tax by \$1,045,066, which is a reduction in the tax levy of .29%. While it may appear modest, this decrease is the largest tax reduction proposed by a County Executive in this decade.** The proposed General Fund tax levy for 1999 is \$364,506,671 versus the 1998 tax levy of \$365,551,737.

It was not easy to accomplish. For while we were able to decrease those areas of the budget where we had control, most of this decrease was offset by an overwhelming increase in the uncontrolled costs of one State mandated program. Costs for part of this program, called Services for Children with Disabilities should have been reimbursed by the State to the County at a rate of 75%. However, the State has not honored this commitment, which has left us no choice but to increase taxpayer support of this program in 1999 by \$5,884,700. **If the State had paid its fair share, the County tax levy would have been reduced by an another \$5.4 million for a total decrease of almost 1.8%.**

PROPERTY TAX RELIEF: 1998 Actions

My commitment to implement taxpayer savings began in the earliest days of my administration. The following actions were taken during 1998:

- We immediately decreased my salary and the salaries of my commissioners and executives. We rescinded the law that allowed elected officials to buy their own office furniture and we eliminated positions in my own department budget, and consolidated the balance of two departments for total savings of \$346,000.

- We recommended the elimination of the Department of General Services for initial savings of \$500,000, which your Board recently passed. This savings will be effectuated with your adoption of the 1999 budget.
- We saved over \$400,000 by canceling the plan to build an executive lounge at the airport.
- We re-negotiated the purchase price of the Central Bus Maintenance Garage in Yonkers saving \$500,000.
- We submitted to your Board, a request to create a new Department of Investigations to provide for a completely independent office to root out any waste, fraud or abuse in government.
- In a new era of municipal cooperation between local governments and the business community, we argued successfully that any elimination of the sales tax on clothing would mean an increase in property taxes.

PROPERTY TAX RELIEF: 1999

County Executive's Budget

The reductions I began in my own department in 1998 continue in 1999 for a total savings of \$500,000. This has been accomplished by eliminating six positions; consolidating functions, reducing expenditures and eliminating trust accounts. The divisions of Governmental Operations and Cultural Affairs have been abolished with functions redistributed to remaining divisions. At the same time, we have reestablished the Offices of Youth, Aging, Disabled, Veterans Services and Women as separate, identifiable units.

Department of Social Services

I mentioned earlier that the reduction in the County property tax would have been far greater had it not been for uncontrolled State mandates. To illustrate my point further, one of the ways we have been able to decrease taxes results from our ability to manage spending in those mandated areas where the County does exercise some measure of control.

For example, we are estimating a budgeted decrease of \$8.4 million in the relief expenditures of the Department of Social Services. Our Power Plus program has even exceeded my original goal of a net reduction of 550 caseloads a year. By changing to a more holistic approach that combines job training, education, child care, transportation and housing and by initiating aggressive programs that lead to ultimate self-sufficiency, we have reduced the 1998 caseload by 700 and we expect to experience continued case load reductions in 1999.

Administrative Reductions

This proposed budget shows the elimination of 141 vacant positions in all departments. Sixteen new positions have been funded, leaving an overall net reduction of 125 positions. This translates into an annual savings of approximately \$5 million. While a net reduction of 125 budgeted lines occurs between 1998 and 1999, the County's overall position count increases to 4912 from 4852 due to the inclusion of approximately 185 lines previously hidden in trust accounts that have been incorporated into my proposed 1999 Budget. I have challenged my Commissioners to do what I have done with my own department: to continue to look for additional ways to automate and consolidate services for increased savings. While vacant positions have been abolished, potential salary settlements with other bargaining units have been fully funded at the same level as the CSEA.

Travel accounts have been reduced across the board by \$40,496 or 4.5% less than 1998 as more emphasis is placed on tele-conferencing. Any increases in travel accounts are directly related to union contract mandated reimbursement. Although travel will continue to be monitored closely, the need for the County to invest in educational training for our employees to keep them current on the latest changes in their fields is a high priority for my administration and funding reflects that priority.

I am reducing by 23 the number of vehicles in the County fleet. By also reducing the number of assigned vehicles by 15, we are actually making more cars available to our employees during the day. At the same time, I am proposing an expenditure of \$552,000 to replace 48 cars in our aging fleet. The routine replacement of vehicles has been an easy budget cut for the past seven years, which we can no longer afford. Many of our County employees rely on the fleet to provide vital health and social services to our citizens. They should feel safe about driving them.

The first year of the lease with the New York State Dormitory Authority for the construction of a new Courthouse appears in the 1999 Department of Public Works budget. The lease payment of \$7.7 million is offset by the same dollar amount from bond proceed revenue. The financing has allowed us to capitalize interest until beneficial occupancy of the building in 2002. By including the lease payment in the Operating Budget the County is able to collect \$2 million in Court Facilities State Aid.

Advocacy Groups Held Harmless

While we have made reductions in the cost of government to our taxpayers, we have not jeopardized the level of funding given to our various advocacy groups whose tremendous contributions add immeasurably to our County's quality of life. In many cases, these organizations received increases in the 1998 budget. These increases have been held intact for 1999.

Westchester Health Care Corporation (WCHCC)

I am pleased to be able to report a new era of cooperation between the County and the newly formed Public Benefit Corporation (WCHCC). Reflected in my 1999 budget recommendations are the results of seven months of mutually productive discussions; an improved Operating (Transition) and Lease Agreement that is better for the County and better for the Corporation.

I am requesting \$26 million for support to WCHCC, which is a decrease of \$4.6 million or 15% from the 1998 contribution. As a result of our negotiations, this decrease will not result in any diminution of medical services to the citizens of the County nor will it be a one shot reduction. Over the life of the revised Transition Agreement, the decrease in County support to WCHCC will decline to zero. In addition to the decrease in the County tax levy contribution to WCHCC, the credit support to the Corporation is being reduced by \$10 million to \$85 million. Both are significant impacts on the 1999 and future budgets.

TAXPAYER FRIENDLY BUDGET:

To say that the County Budget is difficult to understand is a gross understatement. Even before I was elected I made a commitment to the people of Westchester that they would know where their money goes; that the budget would have nothing to hide and that its information would not be hidden from our taxpayers. The process to create such a document, separate and distinct from the primary budget volume, began to be implemented in the earliest days of my administration.

Released for the first time today is the premier edition of the "Taxpayer Friendly Budget". It is the result of months of work by a task force established by Legislator Richard Wishnie, Chairman of the Board's Budget and Appropriation Committee, and myself. It was comprised of my Chief Advisor, the Budget Director, Commissioner of Finance, the League of Women Voters, the Board of Legislators Citizens Budget Advisory Committee, and the Board's auditors. It is a document in transition and all comments for improvements are welcome.

The "Taxpayer Friendly Budget" provides a clear summary of how our tax dollars are spent, an overview of the 1999 budget for the basic operations of County government, an explanation of the County's budgetary and fiscal policies, financial organization and the budgetary process. It is designed to be a budget-at-a-glance for those who do not have the time or inclination to wade through the main budget. **For the widest possible dissemination, we have made it available on the County's web site...click on <http://www.co.westchester.ny.us/operatingbdgt>.**

Changes in the main Operating Budget are a bit more difficult to make as the document serves not only for presentation purposes, but also as the County's main accounting document. In spite of these constraints, I have directed the Budget Department to make significant changes so that it, too, is easier to follow. These include:

- Inclusion of trusts and grants with the department that is responsible for managing them.
- A summary schedule at the front of each department that includes the sources of all funding for department operations.
- A full forecast, including revenues, is presented for each department.
- Subtotals by major category of expense are shown for each department.
- Positions formerly in trust accounts that more appropriately belong in departmental budgets have been included.
- All positions formerly in expense accounts are now reflected in Personal Services

FOCUS ON TECHNOLOGY:

As I said in my State of the County Message, it is time for technology to make a positive impact on our government. The creation in 1998 of the new position of Chief Information Officer was an auspicious beginning. By creating a new consolidated Department of Information Technology in 1999, we will continue to make government more efficient, less expensive and more accessible.

- By expanding our web site to include information from every department, we have made government more accessible to the public and we have created a vehicle to respond to their concerns.
- By placing such items as the Cultural Calendar of Events on the web, we have reduced administrative and printing costs.
- By our aggressive effort to replace major systems in County government with newer more effective software, we expect to start seeing major productivity increases in several departments starting by the end of next year. These include the larger departments -- Health, Social Services, Correction, Probation, Personnel, and Finance -- as well as the County Clerk and the Board of Elections.
- We expect that by the end of 1999, we will have completed the majority of the work necessary to eliminate the expensive, multi-million dollar mainframe computers and replace them with much less costly newer computing technology.

PROBLEMS TO BE RESOLVED:

While I am pleased to be able to give our taxpayers a realistic budget that combines a tax levy decrease with the maintenance of popular programs and services, I foresee several problems that must be addressed so that we can continue to move in this direction.

The Correction Department remains a serious issue. This past year, with no decrease in security or safety, we received approval from the State Department of Correction to change staffing and eliminate 22 positions, as a cost savings initiative. However, with the continuous rise in sick/injury claims, we are not going to realize the savings we had anticipated. This remains one of my highest priorities of 1999 and I will soon release the report of the Corrections Task Force I created to look at the Department and this issue, in particular.

Uncontrolled State mandates remain a major concern. As long as the State continues to under-fund programs such as Services for Children with Disabilities, our taxpayers will continue to pay an unfair burden. If the State had honored its commitment, we would have realized a savings of over \$26 million over the past 10 years. In 1999 alone, the savings would have been \$5.4 million for a tax levy decrease of 1.5%. I have recently announced a task force to review this problem and I will not rest until we have made progress in this area.

CONCLUSION:

As we approach the new millennium, Westchester County remains in excellent financial health. Once again we have received a Triple A Bond Rating from all three rating agencies, the only county in New York State and one of the few in the nation to be so highly rated.

The budget I submit to you today is a tight one, but a realistic one. It does not decrease services, but it does decrease taxes. It is fiscally sound, and I believe puts us on sound footing for the future.

In one short year, we have begun to re-engineer the way we operate. We have eliminated positions; we have saved money; the burden on our taxpayers is less. We have brought new focus on economic development and technology, without losing sight of our highest priority: to help those who need our services. We have ushered in a new era of communication and cooperation with the Board of Legislators, the Council of Governments, the business community, the education community, the Westchester County Health Care Corporation, the unions and our advocacy groups. We are working harmoniously.

My administration stands ready to assist your Honorable Board in the review of my 1999 Proposed Operating Budget. I respectfully request its adoption.

Respectfully submitted,

Andrew J. Spano
County Executive

**COMMITTEE ON BUDGET AND APPROPRIATIONS REPORT
CONCERNING THE 1999 COUNTY BUDGET (additions)**

Board of Legislators
County of Westchester
800 Michaelian Office Building
White Plains, New York 10601

Honorable Colleagues:

On Monday, October 19, 1998, County Executive Andrew J. Spano forwarded his proposed 1999 County Capital Budget which the Budget and Appropriations Committee of your Honorable Board immediately began analysis and discussion. A month later, on Monday, November 16, 1998, the County Executive forwarded his proposed 1999 County Operating Budget. Having had the time to essentially complete its work on the proposed 1999 Capital Budget, your Committee on Budget and Appropriations was able to devote full attention to the proposed 1999 Operating Budget upon its arrival.

Pursuant to Section 167.81 of the Laws of Westchester County as amended by Local Law 8-1994, your Committee on Budget and Appropriations, within a specified time period, has the authority to file with the Board a memorandum of any proposed additions to the Proposed Budget.

This Charter-mandated procedure has, in many instances, led to some difficulties. Time restrictions often required items to be added to the proposed budget before they could be fully considered by your Committee on Budget and Appropriations. This year, however, your Committee believes it has significantly lessened, if not eliminated this problem, thanks in no small measure to the cooperative spirit manifested by all members of the Board. In the past, your Committee has emphatically stated its intention to ultimately offer cuts in the proposed County Budget that would, to the fullest extent possible, offset any additions. Usually these deletions were made on the floor of the Board during the meeting for the adoption of the Budget. This year, however, your Committee has taken a different position. It has, instead, labored long and hard to offer, for the first time in recent memory, **concurrent increases in revenue and deletions in expenditures which do not merely match but exceed the additions.** In other words, **your Committee has taken the County Executive's Proposed Budget, which commendably included a reduction in property taxes, and lowered those taxes even further.** And, in keeping with Board policy, your Committee notes that any addition contained in this Memorandum, as well as any other item, may still subsequently be reduced or entirely deleted from the proposed 1999 County Budget prior to its adoption. This means that **the only question remaining is not whether the taxpayers of Westchester will realize a reduction in their burden, but how much that reduction will be.** Your Committee will continue working tirelessly to determine whether any further decreases in the budget can be responsibly made without compromising Westchester's quality and equality of life. No matter what the results are of this endeavor, **your Honorable Board will have before it for adoption a Budget consistent with its pledge to the public to lower property taxes in the County.** Unlike prior years, your Committee has taken steps to make sure that **this is the only possible action that can be taken if a budget is to be adopted.**

During the process of considering additions, your Committee has called on various County departments and agencies to testify. It has also relied on the expertise of its auditors and has taken into account the views of all Legislators, the Citizens Budget Advisory Committee, numerous groups and organizations, and individual citizens. All of these perspectives have been factored into this Memorandum, ensuring that **it is the product of true participatory government.**

Based on its own projections and those of reliable others, your Committee has, as noted above, increased certain revenues. In so doing, your Committee believes it has presented a more realistic assessment of the County's income position. It should be recalled that your Committee made similar adjustments to revenues in the last two years' additions and these proved to be prudent adjustments.

The additions to expenditures reflect the close attention your Honorable Board has given to the voices of the larger community. Your Honorable Board has demonstrated in various ways throughout this year its conviction that the people must be true partners in the process of democratic governing. Your Committee believes that the actions it has taken in this Memorandum is yet another, extremely significant example of this conviction.

Your Committee also wishes to note that it has made some specific additions that it feels will enhance the safety of Westchester residents. One of the larger allocations is to improve our fire control services and, if approved, your Committee hopes that the Administration will make provisions for qualified supervision at the Fire Training Center on weekends. Your Committee has also deemed it wise to provide funds to help stem the terrible tide of domestic abuse that crushes families and lives. And it has determined that the bus fares should be maintained at their current level, and critical bus routes restored, as part of this County's on-going commitment to encouraging mass transportation.

Your Honorable Board has long shown its progressive thinking on health care initiatives. In keeping with this, your Committee has made certain that all Westchester residents have appropriate access to basic health care by restoring the necessary funding to neighborhood health care centers. It has also added funds to ensure that Westchester will continue to be a leader in the fight against Lyme disease.

Your Committee has been assured by the Administration that Pest Management, an essential environmental initiative, will be given sufficient money by the Department of Public Works. Your Committee has also received written assurances from the County's Department of Information Services that the work needed to implement electronic filing at the Board of Elections – something strongly urged by County residents – can and will be done within existing funding.

Your Committee would also urge two further things of the Administration: first, in utilizing the \$200,000 funding for Invest In Kids, it seek to take advantage of any matching money available through the After-School Corporation and, second, that through the Department of Social Services, it address the lack of infant care in the County by employing some of the funds dedicated to Child Care Services.

Through its issuance of this Memorandum, your Committee hereby complies with the Westchester County Charter. While it believes the actions contained within this Memorandum are sage and beneficial, their ultimate disposition can only be determined by your Honorable Board acting as a full legislative body. Likewise, **the county tax rate can only be changed by majority of the Board when it passes a budget and/or acts on a County Executive's vetoes on specific, Charter-allowed items.**

With these understandings, your Committee hereby recommends the following additions to your Honorable Board for its full deliberation and ultimate decision:

ADDITIONS TO THE BUDGET

REVENUES:

FINANCE (150000)

Sales Tax	\$ 1,600,000
Hotel Tax	150,000
Pilots	<u>700,000</u>
Total	\$ 2,450,000

COUNTY CLERK – LAND DIVISION (210300)

Departmental Income (9050) \$ 375,000

SOCIAL SERVICES (228900)

Departmental Income (9050) \$ 250,000

TOTAL REVENUE ADDITIONS \$ 3,075,000

EXPENDITURES:

ECONOMIC DEVELOPMENT (110700)

Expenditure:

Technical Services (4420) \$ 50,000

To help in the cultivation and expansion of small business enterprises within Westchester County.

SOCIAL SERVICES (228900)

Expenditure:

Indirect Services (5960)
Love \$ 145,000
Sacred Heart Food Bank 30,000

To provide assistance to these community programs which beneficially impact those in need.

Legal Services-Domestic Violence 275,000
Domestic Violence Education 67,000

To help victims of domestic violence by ensuring their access to the protection of the legal system and to help provide needed education and awareness to help stem the increase in domestic violence..

Revenue:
State Aid (9700) 137,500

To add the State Aid relative to the aforementioned function.

Revenue:
State Aid (9700) 32,000

To add the State Aid relative to the aforementioned function.

TOTAL SOCIAL SERVICE \$ 347,500

FIRE SERVICES (230000)

Expenditure:

Annual Regular (1010)	\$ 157,465
Employee Benefits (521650)	43,418
Salary Adjustment (1500)	11,215

To fund (1) Assistant Fire Coordinator Group XIV,
(2) Training Technicians Group X, and (1) Communications
Operator Group VII.

Equipment-Additional (2400)	<u>12,000</u>
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To purchase equipment necessary for the effective and
efficient operation of Fire Services in the County.

TOTAL FIRE SERVICES \$ 224,098

HEALTH (270000)

Expenditure:

Neighborhood Health Centers (4370)	\$ 275,642
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To provide a higher level of funding for Ossining, Mt. Vernon
and Peekskill health centers.

Revenue:

State Aid (9700)	99,231
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To add the State Aid relative to providing a higher level of
funding for the aforementioned health centers.

Expenditure:

Contractual Services (4380)	261,358
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To provide for the additional staff support needed due
to the higher level of funding for the neighborhood
health centers.

Revenue:

State Aid (9700)	89,206
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To add the State Aid relative to the aforementioned
function.

Expenditure:

Lyme Disease (4469)	<u>50,000</u>
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To help fund cutting edge research on a malady that
is particularly prevalent in Westchester.

TOTAL HEALTH \$ 398,563

PUBLIC SAFETY (380000)

Expenditure:

Annual Regular (1010)	\$ 192,810
Employee Benefits (521650)	63,859
Salary Adjustment (1500)	<u>6,748</u>

To fund (6) Police Officers Grade IX

TOTAL PUBLIC SAFETY \$ 263,417**PROBATION (390000)**

Expenditure:

Annual Regular (1010)	\$ 79,880
Employee Benefits (521650)	22,026
Salary Adjustment (1500)	5,690

To fund (2) Probation Officers Grade XI

Contractual Services (4380)	<u>21,400</u>
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For needed assistance in providing supervised visitations.

TOTAL PROBATION \$ 128,996**PARKS, RECREATION & CONSERVATION (421100)**

Expenditure:

Annual Regular (1010)	\$ 101,445
Employee Benefits (521650)	27,973
Salary Adjustment (1500)	<u>7,230</u>

To fund (3) Curators Grade IX.

TOTAL PARKS \$ 136,648**TRANSPORTATION (442100)**

Expenditure:

Bus Operating Assistance (4924)	\$ 647,831
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To prevent a bus fare increase and restore (2) bus routes.

Revenue:

State Aid (9700)	<u>153,831</u>
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To add the State Aid relative to the aforementioned actions.

TOTAL TRANSPORTATION \$ 494,000

PUBLIC WORKS-FLEET OPERATIONS (466700)

Expenditure:

Contractual Services (4380) \$ 5,000

To pay for training in the Valhalla Fire District.

TOTAL PUBLIC WORKS \$ 5,000

MISCELLANEOUS (520000)

Expenditure:

Legal Awareness-Women's Justice (2086) \$ 40,000

Invest In Kids (2081) 200,000

Hudson River Museum (2015) 587,500

Resident Tuition (2115) 175,000

Westchester Cooperative Extension Service (2170) 25,000

Westchester Entrepreneurial Assistance (2197) 10,000

Arts In Westchester (2010) 60,000

Family Court Center (2064) 30,000

Special Studies (2120) 90,000

To better reflect the funding needs of various items within this diverse yet critical grouping.

TOTAL MISCELLANEOUS \$ 1,217,500

TOTAL EXPENDITURE ADDITIONS \$ 3,265,722

CAPITAL BUDGET

**RB013 Pelham Road and Echo Avenue, CR 65A,
New Rochelle/Pelham Manor** \$ 200,000

This will begin work a year early on badly needed rehabilitation and paving for these critical roads. This schedule will also move the \$1.2 million set to be spent in 2001 over to 2000.

**RB019 Central Westchester Parkway, CR#150,
White Plains and North Castle** \$ 600,000

This will accelerate this priority first phase of safety improvements to the Central Westchester Parkway, including shoulder widening, guardrail installation on the western side of roadway from the intersection of Route 22 and Reservoir Road, running south along side the residential neighborhood.

SPECIAL DISTRICTS

Refuse Disposal District No. 1 – Administration (607100)

Contractual Services (4380) \$ 10,000

For quality assurance and verification by the local surrounding communities of County air, soil and water monitoring at the Sprout Brook Ash Pit.

Peekskill Sanitary Sewer District (601610)

Increase of Fund Balance (9650) \$ 150,000

Use of fund balance to mitigate any tax increase as a result of the Board's 1998 action in removing 4998 non-sewered parcels from the sewer district.

BUDGET ACT

Section 1A. During the Calendar Year 1999, the Commissioner of Finance shall verify and provide the Board of Legislators quarterly with a statement of the County's cash flow for the General Fund.

Section 2A. Within 30 days after the close of the Second Quarter and the Fourth Quarter for the Calendar Year 1999, the Commissioner of Finance shall verify and provide the Board of Legislators with:

- (i) A combined statement of the County's cash balances for all accounts
- (ii) A statement of the County's cash balances for all enterprise funds

Section 3A. In view of the appropriation made herein for the Department of Social Services on or before July 1, 1999 and December 1, 1999, the Commissioner of Social Services shall provide the Board of Legislators with a progress report on the Power Plus program, including, but not limited to, the number of cases closed or reduced due to unsubsidized employment.

Section 4A. In view of the appropriation made herein for the Department of Transportation, no officer or employee of the County shall initiate or undertake any action to cause the Bee-line standard bus fare to increase beyond \$1.40 to take effect in Calendar Year 1999 so long as Federal and State funding remains at current levels.

Dated: December 7, 1998
White Plains, New York

COMMITTEE ON BUDGET AND APPROPRIATIONS

**COMMITTEE ON BUDGET AND APPROPRIATIONS REPORT
CONCERNING THE 1999 COUNTY BUDGET (deletions)**

Honorable Board of Legislators
County of Westchester
800 Michaelian Office Building
White Plains, New York 10601

Honorable Colleagues:

On Monday, October 19, 1998, County Executive Andrew J. Spano forwarded his proposed 1999 County Capital Budget which the Budget and Appropriations Committee of your Honorable Board immediately began analysis and discussion. A month later, on Monday, November 16, 1998, the County Executive forwarded his proposed 1999 County Operating Budget. Having had the time to essentially complete its work on the proposed 1999 Capital Budget, your Committee on Budget and Appropriations was able to devote full attention to the proposed 1999 Operating Budget upon its arrival.

Your Committee held two hearings on the proposed budget, the first on Wednesday evening, November 18, 1998 in Mount Vernon and the second on Monday evening, November 23, 1998 in Chappaqua. In addition, the public hearing required by our Charter was held by your Honorable Board on Monday evening, December 7, 1998, in our chambers. These hearings allowed hundreds of people to express their views on all aspects of the budget as proposed.

In addition, your Committee has benefited from the testimony of Commissioners and heads of major departments, as well as from analysis of the proposed budgets by our auditors, Bennett Kielson Storch & Company which presented its report to your Committee on Monday, December 14, 1998.

On Monday, December 7, 1998, pursuant to Section 167.81 of the Westchester County Charter as amended by Local Law 8-1994, your Committee on Budget and Appropriations filed a memorandum of proposed additions to the proposed 1999 Budgets. As was noted then, for the first time in recent memory, the additions to the Budgets did not result in a tax levy increase. This meant, as the Memorandum also stated, that **the only question remaining is not whether the taxpayers of Westchester will realize a reduction in their burden, but how much that reduction will be.** Today your Committee suggests to your Honorable Board an answer to that question. Having further considered the proposed Budget and the needs of those who live and work in Westchester, your Committee is proposing to decrease spending by another \$719,777, reducing the tax levy an additional .19% to a total of .48%.

With this being noted, your Committee commends the following to your consideration.

DELETIONS TO BUDGET

OPERATING BUDGET REVENUES

Corrections (350000)

Department Income-Federal Prisoners (9050)	\$ 475,000
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Total Corrections	\$ 475,000
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This reflects a decrease in federal prisoners from 125 to 115 per day.

Public Works (460000)	
Departmental Income (9060)	\$ 468,953
State Aid (9700)	<u>104,000</u>
Total Public Works	\$ 572,953

This reflects lower interest rates for financing of the new County Court House and a concomitant reduction in State Aid.

TOTAL REVENUE DELETIONS \$1,047,953

OPERATING BUDGET EXPENDITURES

Public Works (463200)	
Rental & Taxes (4320)	<u>\$ 468,953</u>
Total Public Works	\$ 468,953

This reflects lower interest rates for financing of the new County Court.

Miscellaneous (520000)	
Arts in Westchester (2010)	\$ 587,500
<p>This reflects the transfer of the Hudson River Museum into a separate budget line.</p>	
FICA (1651)	<u>300,000</u>
<p>This eliminates the double counting of Airport employee FICA.</p>	
Total Miscellaneous	\$ 887,500

Debt Service (510000)	\$ 602,000
<p>This reflects lower interest costs on a November 1998 bond sale and refinancing.</p>	
Total Debt Service	<u>\$ 602,000</u>

TOTAL OPERATING DELETIONS \$1,958,453

SPECIAL DISTRICT OPERATING EXPENDITURE DELETION

Peekskill Sanitary Sewer District (601610)

Real Property Tax (9010)

\$ 150,000

This reflects a reduction in real property tax due to use of fund balance.

COMMENTS AND RECOMMENDATIONS:

Having completed its work on the proposed 1999 County Budget, your Committee wishes to offer some remarks and advice stemming from its experiences.

As always, your Committee acknowledges with great gratitude the Citizens Budget Advisory Committee which labored tirelessly throughout the year to provide the entire Board with sound analyses and recommendations. Westchester is indeed fortunate to have such dedicated men and women volunteering their time and expertise on behalf of its residents.

One of the tasks that the Citizens Budget Advisory Committee undertook, along with the Chair of your Committee, was to work with the Administration on the simplification of the Budget document. This year, the Budget was presented in a way that made it easier to comprehend. While constituting the first rather than the final step, the proposed 1999 County Budget was indeed made more "user-friendly." Nor was this greater accessibility limited to form and content. The County Executive's decision to make the proposed Budget available to all through the Internet was a critical extension of democratic outreach. The action has helped considerably in breaking down the wall of distance that too often separates County Government from those it serves. We would urge that efforts continue next year to further "open up the budget." We would also suggest that work proceed toward ultimately implementing a true programmatic County budget.

Your Committee also wishes to note that some encouraging strides have been made in consolidating governmental operations and hopes that these continue for they promise a means of gaining greater efficiencies at less cost.

With this budget, as with every budget, there are honest differences in philosophy that will be aired. Your Committee appreciates that this is healthy and productive. But in the end, it urges that the various sides come together in a compromise that will more greatly empower and enrich residents of Westchester. It is in that spirit of compromise and cooperation that your Committee submits this Report.

Dated: December 15, 1998
White Plains, New York

COMMITTEE ON BUDGET AND APPROPRIATIONS

MEETING OF THE COUNTY BOARD OF LEGISLATORS

TUESDAY, DECEMBER 15, 1998

1999 BUDGET REPORT AND TWO ACTS – Act 242 and 243 – 1998 (as amended): COMMITTEE ON BUDGET AND APPROPRIATIONS.

The following is a true transcript of the Floor Amendments that were made and adopted, or made and defeated, as indicated with regard to the 1999 Proposed County Budget by the Westchester County Board of Legislators in Session on Tuesday, December 15, 1998.

1. A motion was made by Legislator Carsky, seconded by Legislator LaMotte, to move \$6,800,000 from Project RD008, Croton Point Landfill Gas Recovery System, from the 1999 Capital Budget to the "Under Review" category.

A motion was made by Legislator Abinanti, seconded by Legislator Pinto, to Table the previous motion.

This motion was carried by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Oros, Spreckman and Swanson voting in the negative.

2. A motion was made by Legislator Swanson, seconded by Legislator Maisano, to delete from the Budget \$416,645 from the Department of Correction, Account 5020, Job Injury Account-207C.

A motion was made by Legislator Abinanti, seconded by Legislator Ryan, to Table the previous motion.

This motion was carried by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Oros, Spreckman and Swanson voting in the negative.

3. A motion was made by Legislator LaMotte, seconded by Legislator Noto, to delete from the Budget a net total of \$4,332,850 from the following Relief accounts:

• Line 5630-Emergency Assistance to Families and Children:	\$1,479,000
• Line 5760-Medical Assistance:	2,626,000
• Line 5860-Safety Net:	1,426,200
• Line 5960-Indirect Social Services:	<u>625,000</u>
	\$6,156,200

Less State Aid of: \$1,823,350

Net Cut: \$4,332,850

A motion was made by Legislator Abinanti, seconded by Legislator Stewart-Cousins, to Table the previous motion.

This motion was carried by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Oros, Spreckman and Swanson voting in the negative.

4. A motion was made by Legislator Carsky, seconded by Legislator Maisano, to delete from the Budget from each department's Annual Regular Account (1010) an amount equaling 3% for a total of \$6,791,087.82.

A motion was made by Legislator Abinanti, seconded by Legislator Wishnie, to Table the previous motion.

This motion was carried by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Oros, Spreckman and Swanson voting in the negative.

5. A motion was made by Legislator Mosiello, seconded by Legislator Maisano, to delete from the Budget the entire Department of Investigations (201000) for a total amount of \$689,808 including the following chargebacks:

Revenue:

- 160000 Information Technology – Interdepartmental Revenue (9508): \$ 41,000
- 180000 Law – Interdepartmental Revenue (9508): \$ 5,000
- 201000 Investigations - Interdepartmental Revenue (9508): \$390,000
 - Departmental Revenue (9050): \$250,000
- 463200 Public Works - Interdepartmental Revenue (9508): \$ 31,250

Expenses:

- 201000 Investigations
 - Annual Regular (1010): \$474,680
 - Hourly (1200): \$ 2,500
 - Overtime (1400): \$ 4,000
 - Salary Adjustments (1500): \$ 19,289
 - Equipment-Additional (2400): \$ 78,689
 - Auto Supplies (3010): \$ 1,000
 - Books & Periodicals (3070): \$ 500
 - General Supplies (3240): \$ 300
 - Printing & Office Supplies (3600): \$ 3,500
 - Postage (3700): \$ 250
 - Equipment Service & Rental (4070): \$ 7,500
 - Membership Fees (4100): \$ 350
 - Travel & Meals (4110): \$ 2,500
 - Telephone (4160): \$ 7,500
 - Technical Services (4420): \$ 10,000
 - Fleet Management (5160): \$ 250
 - Automotive (5170): \$ 1,000
 - Information Support Services (5205): \$ 1,000
 - Buildings & Space (5220): \$ 30,000
 - Data Processing (5260): \$ 40,000
 - Services by Law (5325): \$ 5,000
 - Employee Benefits (521650): \$ 155,942
- 221000 Social Services/Financial Services-Technical Services (4420): \$240,000
- 272000 Health/Services for Children with Disabilities/Education & Transportation-Technical Services (4420): \$150,000
- 463200 Public Works-Rental & Taxes (4320): \$ 30,000
- 600110 Environmental Facilities-Technical Services (4420): \$250,000

A motion was made by Legislator Abinanti, seconded by Legislator Wishnie, to Table the previous motion.

This motion was carried by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Oros, Spreckman and Swanson voting in the negative.

6. A motion was made by Legislator Oros, seconded by Legislator Swanson, to delete from the Budget from the Department of Weights Measures, Consumer Protection from the Annual Regular account (1010) \$65,785 for the position of Director of Consumer Protection – Grade XVI , benefits (521650) in the amount of \$18,410 and \$4000 from Printing and Office Supplies (3600).

A motion was made by Legislator Abinanti, seconded by Legislator Wishnie, to Table the previous motion.

This motion was carried by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Oros, Spreckman and Swanson voting in the negative.

7. A motion was made by Legislator Carsky, seconded by Legislator Spreckman, to delete from the Budget \$1,802,875 from Employee Health Insurance – Miscellaneous (1680).

A motion was made by Legislator Abinanti, seconded by Legislator Wishnie, to Table the previous motion.

This motion was carried by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Mosiello, Oros, Spreckman and Swanson voting in the negative.

8. A motion was made by Legislator Wishnie, seconded by Legislator Bronz, to accept Schedule A (Deletions to the Budget) and Schedule B (Additions to the Budget) as follows:

SCHEDULE A - DELETIONS TO BUDGET

OPERATING BUDGET REVENUES

Corrections (350000)

Department Income-Federal Prisoners (9050) \$ 475,000

Total Corrections \$ 475,000

This reflects a decrease in federal prisoners from 125 to 115 per day.

Public Works (460000)

Departmental Income (9060) \$ 468,953

State Aid (9700) 104,000

Total Public Works \$ 572,953

This reflects lower interest rates for financing of the new County Court House and a concomitant reduction in State Aid.

TOTAL REVENUE DELETIONS \$1,047,953

OPERATING BUDGET EXPENDITURES

Public Works (463200)

Rental & Taxes (4320) \$ 468,953

Total Public Works \$ 468,953

This reflects lower interest rates for financing of the new County Court.

Miscellaneous (520000)

Arts in Westchester (2010) \$ 587,500

This reflects the transfer of the Hudson River Museum into a separate budget line.

FICA (1651) 300,000

This eliminates the double counting of Airport employee FICA.

Total Miscellaneous \$ 887,500

Debt Service (510000) \$ 602,000

This reflects lower interest costs on a November 1998 bond sale and refinancing.

Total Debt Service \$ 602,000

TOTAL OPERATING DELETIONS \$1,958,453

SPECIAL DISTRICT OPERATING EXPENDITURE DELETION

Peekskill Sanitary Sewer District (601610)

Real Property Tax (9010) \$ 150,000

This reflects a reduction in real property tax due to use of fund balance.

SCHEDULE B - ADDITIONS TO THE BUDGET

REVENUES:

FINANCE (150000)

Sales Tax \$ 1,600,000
Hotel Tax 150,000
Pilots 700,000

Total \$ 2,450,000

COUNTY CLERK – LAND DIVISION (210300)

Departmental Income (9050) \$ 375,000

SOCIAL SERVICES (228900)

Departmental Income (9050) \$ 250,000

TOTAL REVENUE ADDITIONS \$ 3,075,000

EXPENDITURES:

ECONOMIC DEVELOPMENT (110700)

Expenditure:

Technical Services (4420) \$ 50,000

To help in the cultivation and expansion of small business enterprises within Westchester County.

SOCIAL SERVICES (228900)Expenditure:

Indirect Services (5960)

Love

\$ 145,000

Sacred Heart Food Bank

30,000

To provide assistance to these community programs which beneficially impact those in need.

Legal Services-Domestic Violence

275,000

Domestic Violence Education

67,000

To help victims of domestic violence by ensuring their access to the protection of the legal system and to help provide needed education and awareness to help stem the increase in domestic violence..

Revenue:

State Aid (9700)

137,500

To add the State Aid relative to the aforementioned function.

Revenue:

State Aid (9700)

32,000

To add the State Aid relative to the aforementioned function.

TOTAL SOCIAL SERVICE

\$ 347,500

FIRE SERVICES (230000)Expenditure:

Annual Regular (1010)

\$ 157,465

Employee Benefits (521650)

43,418

Salary Adjustment (1500)

11,215

To fund (1) Assistant Fire Coordinator Group XIV, (2) Training Technicians Group X, and (1) Communications Operator Group VII.

Equipment-Additional (2400)

12,000

To purchase equipment necessary for the effective and efficient operation of Fire Services in the County.

TOTAL FIRE SERVICES

\$ 224,098

HEALTH (270000)Expenditure:

Neighborhood Health Centers (4370)

\$ 275,642

To provide a higher level of funding for Ossining, Mt. Vernon and Peekskill health centers.

Revenue:
State Aid (9700) 99,231

To add the State Aid relative to providing a higher level of funding for the aforementioned health centers.

Expenditure:
Contractual Services (4380) 261,358

To provide for the additional staff support needed due to the higher level of funding for the neighborhood health centers.

Revenue:
State Aid (9700) 89,206

To add the State Aid relative to the aforementioned function.

Expenditure:
Lyme Disease (4469) 50,000

To help fund cutting edge research on a malady that is particularly prevalent in Westchester.

TOTAL HEALTH \$ 398,563

PUBLIC SAFETY (380000)

Expenditure:
Annual Regular (1010) \$ 192,810
Employee Benefits (521650) 63,859
Salary Adjustment (1500) 6,748

To fund (6) Police Officers Grade IX

TOTAL PUBLIC SAFETY \$ 263,417

PROBATION (390000)

Expenditure:
Annual Regular (1010) \$ 79,880
Employee Benefits (521650) 22,026
Salary Adjustment (1500) 5,690

To fund (2) Probation Officers Grade XI

Contractual Services (4380) 21,400

For needed assistance in providing supervised visitations.

TOTAL PROBATION \$ 128,996

PARKS, RECREATION & CONSERVATION (421100)

Expenditure:

Annual Regular (1010)	\$ 101,445
Employee Benefits (521650)	27,973
Salary Adjustment (1500)	<u>7,230</u>

To fund (3) Curators Grade IX.

TOTAL PARKS \$ 136,648

TRANSPORTATION (442100)

Expenditure:

Bus Operating Assistance (4924)	\$ 647,831
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To prevent a bus fare increase and restore (2) bus routes.

Revenue:

State Aid (9700)	<u>153,831</u>
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To add the State Aid relative to the aforementioned actions.

TOTAL TRANSPORTATION \$ 494,000

PUBLIC WORKS-FLEET OPERATIONS (466700)

Expenditure:

Contractual Services (4380)	<u>\$ 5,000</u>
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To pay for training in the Valhalla Fire District.

TOTAL PUBLIC WORKS \$ 5,000

MISCELLANEOUS (520000)

Expenditure:

Legal Awareness-Women's Justice (2086)	\$ 40,000
Invest In Kids (2081)	200,000
Hudson River Museum (2015)	587,500
Resident Tuition (2115)	175,000
Westchester Cooperative Extension Service (2170)	25,000
Westchester Entrepreneurial Assistance (2197)	10,000
Arts In Westchester (2010)	60,000
Family Court Center (2064)	30,000
Special Studies (2120)	<u>90,000</u>

To better reflect the funding needs of various items within this diverse yet critical grouping.

TOTAL MISCELLANEOUS \$1,217,500

TOTAL EXPENDITURE ADDITIONS \$3,265,722

CAPITAL BUDGET

RB013 Pelham Road and Echo Avenue, CR 65A,
New Rochelle/Pelham Manor \$ 200,000

This will begin work a year early on badly needed rehabilitation and paving for these critical roads. This schedule will also move the \$1.2 million set to be spent in 2001 over to 2000.

RB019 Central Westchester Parkway, CR#150,
White Plains and North Castle \$ 600,000

This will accelerate this priority first phase of safety improvements to the Central Westchester Parkway, including shoulder widening, guardrail installation on the western side of roadway from the intersection of Route 22 and Reservoir Road, running south along side the residential neighborhood.

SPECIAL DISTRICTS

Refuse Disposal District No. 1 –

Administration (607100)

Contractual Services (4380) \$ 10,000

For quality assurance and verification by the local surrounding communities of County air, soil and water monitoring at the Sprout Brook Ash Pit.

Peekskill Sanitary Sewer District (601610)
Increase of Fund Balance (9650) \$ 150,000

Use of fund balance to mitigate any tax increase as a result of the Board's 1998 action in removing 4998 non-sewered parcels from the sewer district.

BUDGET ACT

Section 1A. During the Calendar Year 1999, the Commissioner of Finance shall verify and provide the Board of Legislators quarterly with a statement of the County's cash flow for the General Fund.

Section 2A. Within 30 days after the close of the Second Quarter and the Fourth Quarter for the Calendar Year 1999, the Commissioner of Finance shall verify and provide the Board of Legislators with:

- (1) A combined statement of the County's cash balances for all accounts
- (2) A statement of the County's cash balances for all enterprise funds

Section 3A. In view of the appropriation made herein for the Department of Social Services on or before July 1, 1999 and December 1, 1999, the Commissioner of Social Services shall provide the Board of Legislators with a progress report on the Power Plus program, including, but not limited to, the number of cases closed or reduced due to unsubsidized employment.

Section 4A. In view of the appropriation made herein for the Department of Transportation, no officer or employee of the County shall initiate or undertake any action to cause the Bee-line standard bus fare to increase beyond \$1.40 to take effect in Calendar Year 1999 so long as Federal and State funding remains at current levels.

The motion was unanimously approved.

9. A motion was made by Legislator Abinanti, seconded by Legislator Wishnie, to remove from the table Mrs. Carsky's motion to move \$6,800,000 from Project RD008, Croton Point Landfill Gas Recovery System, from the 1999 Capital Budget to the "Under Review" category.

The motion was unanimously approved.

Mrs. Carsky amended her motion to reduce the \$7.5 million to \$700,000 and memorialize the wish that the remaining sum be moved to "Under Review".

The motion was unanimously approved.

10. A motion was made by Legislator Abinanti seconded by Legislator Wishnie, to remove from the table Mr. Mosiello's motion to delete from the Budget the entire Department of Investigations (201000) for a total amount of \$689,808 including the following chargebacks:

Revenue:

- 160000 Information Technology – Interdepartmental Revenue (9508): \$ 41,000
- 180000 Law – Interdepartmental Revenue (9508): \$ 5,000
- 201000 Investigations - Interdepartmental Revenue (9508): \$390,000
 - Departmental Revenue (9050): \$250,000
- 463200 Public Works - Interdepartmental Revenue (9508): \$ 31,250

Expenses:

- 201000 Investigations - Annual Regular (1010): \$474,680
 - Hourly (1200): \$ 2,500
 - Overtime (1400): \$ 4,000
 - Salary Adjustments (1500): \$ 19,289
 - Equipment-Additional (2400): \$ 78,689
 - Auto Supplies (3010): \$ 1,000
 - Books & Periodicals (3070): \$ 500
 - General Supplies (3240): \$ 300
 - Printing & Office Supplies (3600): \$ 3,500
 - Postage (3700): \$ 250
 - Equipment Service & Rental (4070): \$ 7,500
 - Membership Fees (4100): \$ 350
 - Travel & Meals (4110): \$ 2,500
 - Telephone (4160): \$ 7,500
 - Technical Services (4420): \$ 10,000
 - Fleet Management (5160): \$ 250
 - Automotive (5170): \$ 1,000
 - Information Support Services (5205): \$ 1,000
 - Buildings & Space (5220): \$ 30,000
 - Data Processing (5260): \$ 40,000
 - Services by Law (5325): \$ 5,000
 - Employee Benefits (521650): \$155,942

- 221000 Social Services/Financial Services-Technical Services (4420): \$240,000
- 272000 Health/Services for Children with Disabilities/Education & Transportation-Technical Services (4420): \$150,000
- 463200 Public Works-Rental & Taxes (4320): \$ 30,000
- 600110 Environmental Facilities-Technical Services (4420): \$200,000
- 607600 Refuse Disposal District #1-Technical Svces (4420): \$ 50,000

The motion was approved by a vote of 12-5 with Legislators Abinanti, Bronz, Stewart-Cousins, Wishnie and Latimer voting in the negative.

11. A motion was made by Legislator Abinanti, seconded by Legislator Wishnie, to remove from the table Mr. Oros' motion to delete from the Budget from the Department of Weights Measures, Consumer Protection from the Annual Regular account (1010) \$65,785 for the position of Director of Consumer Protection – Grade XVI , benefits (521650) in the amount of \$18,410 and \$4000 from Printing and Office Supplies (3600).

This motion was defeated by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Mosiello, Oros, Spreckman and Swanson voting in the affirmative.

12. A motion was made by Legislator Abinanti, seconded by Legislator Bronz, to remove from the table Legislator Swanson's motion to delete from the Budget \$416,645 from the Department of Correction, Account 5020, Job Injury Account-207C.

This motion was defeated by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Mosiello, Oros, Spreckman and Swanson voting in the affirmative.

13. A motion was made by Legislator Stewart-Cousins, seconded by Legislator Young, to delete from the Budget \$80,000 from the Department of Correction, Account 5020, Job Injury Account-207C.

This motion was unanimously approved.

14. A motion was made by Legislator Abinanti, seconded by Legislator Bronz, to remove from the table Mrs. Carsky's motion to delete from the Budget \$1,802,875 from Employee Health Insurance – Miscellaneous (1680).

This motion was defeated by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Mosiello, Oros, Spreckman and Swanson voting in the affirmative.

15. A motion was made by Legislator Abinanti, seconded by Legislator Wishnie, to remove from the table Mrs. LaMotte's motion to delete from the Budget a net total of \$4,332,850 from the following Relief accounts:

- | | |
|--|--------------------|
| • Line 5630-Emergency Assistance to Families and Children: | \$1,479,000 |
| • Line 5760-Medical Assistance: | 2,626,000 |
| • Line 5860-Safety Net: | 1,426,200 |
| • Line 5960-Indirect Social Services: | <u>625,000</u> |
| | <u>\$6,156,200</u> |

Less State Aid of: \$1,823,350

Net Cut: \$4,332,850

This motion was defeated by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Mosiello, Oros, Spreckman and Swanson voting in the affirmative.

16. A motion was made by Legislator Abinanti, seconded by Legislator Wishnie, to remove from the table Mrs. Carsky's motion to delete from the Budget from each department's Annual Regular Account (1010) an amount equaling 3% for a total of \$6,791,087.82.

This motion was defeated by a vote of 9-8 with Legislators Noto, Carsky, LaMotte, Maisano, Mosiello, Oros, Spreckman and Swanson voting in the affirmative.

ACT NO. 242 - 1998 (As Amended)

AN ACT adopting the County Budget and making appropriations for the conduct of the County Government for the year 1999.

Be it enacted by the Board of Legislators of the County of Westchester as follows:

Section 1. The accompanying County Budget including the current plan and the capital program for the County of Westchester and the several districts therein, as listed below, is hereby adopted for the fiscal year Nineteen Hundred and Ninety-Nine:

County of Westchester	
Environmental Facilities, Department of	Saw Mill Valley Sanitary Sewer District
Blind Brook Sanitary Sewer District	South Yonkers Sanitary Sewer District
Bronx Valley Sanitary Sewer District	Upper Bronx Valley Sanitary Sewer District
Central Yonkers Sanitary Sewer District	North Yonkers Pump Station
Hutchinson Valley Sanitary Sewer District	Joint Treatment Plant (Yonkers)
Mamaroneck Valley Sanitary Sewer District	Water Agency
New Rochelle Sanitary Sewer District	County Water District No. 1
North Yonkers Sanitary Sewer District	County Water District No. 2
Ossining Sanitary Sewer District	County Water District No. 3
Peekskill Sanitary Sewer District	County Water District No. 4
Port Chester Sanitary Sewer District	Refuse Disposal District No. 1

Section 1A. During the Calendar Year 1999, the Commissioner of Finance shall verify and provide the Board of Legislators quarterly with a statement of the County's cash flow for the General Fund.

Section 2. The several amounts specified in the above mentioned budget under the column heading "Allowed 1999" or so much of such amount as shall be sufficient to accomplish the purposes designated are hereby appropriated for such purposes under the following general classifications:

- Personal Service (Code 1)
- Purchase of Equipment (Code 2)
- Materials and Supplies (Code 3)
- Expenses (Code 4 and 5)
- Relief (Code 5)
- County Debt Service (Agency 51)
- Miscellaneous (Agency 52)
- Capital Projects
- Special Certiorari and Contingency
- Reserve Fund (Agency 53)
- PBC Credit Support (Agency 54)

Section 2A. Within 30 days after the close of the Second Quarter and the Fourth Quarter for the Calendar Year 1999, the Commissioner of Finance shall verify and provide the Board of Legislators with:

- (iii) A combined statement of the County's cash balances for all accounts
- (iv) A statement of the County's cash balances for all enterprise funds

Section 3. The positions shown in the budget are hereby authorized, created and/or continued and the number appearing on the line items of the positions shall be the number of positions under such title.

Section 3A. In view of the appropriation made herein for the Department of Social Services on or before July 1, 1999 and December 1, 1999, the Commissioner of Social Services shall provide the Board of Legislators with a progress report on the Power Plus program, including, but not limited to, the number of cases closed or reduced due to unsubsidized employment.

Section 4. All elective officers, appointive officers and other positions are to be paid at salaries set in accordance with the provisions of the personnel rules and amendments thereto adopted by this Board and may be filled only in accordance with procedures approved by the County Executive.

Section 4A. In view of the appropriation made herein for the Department of Transportation, no officer or employee of the County shall initiate or undertake any action to cause the Bee-line standard bus fare to increase beyond \$1.40 to take effect in Calendar Year 1999 so long as Federal and State funding remains at current levels.

Section 5. Where personal service is required to accomplish the intended purpose of an appropriation, such personal service may be employed in accordance with the provision of the personnel rules and amendments thereto adopted by the Board, when approved and allocated by the Budget Director.

Section 6. Any position shown in the budget with the word "abolish" following the same is hereby abolished.

Section 7. Where a title of a position appearing in the budget is followed by a second title in parenthesis, the title of such position, subject to the provision of the civil service law and the personnel rules, is hereby changed from that appearing in parenthesis to the title immediately preceding it.

Section 8. Where personnel are employed under a trust or grant, such employment shall terminate at the expiration of the funds provided by the trust or grant.

Section 9. The Commissioner of Finance is hereby authorized to advance from funds on hand to 1999 Budget accounts such amounts as may be required, pending receipt of taxes and/or other revenues.

Section 10. Transfer of appropriations between departments are made upon the prior recommendation of the County Executive with the prior authorization of the County Board of Legislators.

Section 11. Transfer of appropriations between general classifications of expenditures within the same department are made with the prior authorization of the County Executive on the recommendation of the Budget Director and with the prior approval of the Committee of the County Board designated by resolution of such Board.

Section 12. The "Trusts" section presented after the operating budget of a department is provided for informational purposes only. Adoption of this budget act shall not be considered to be acceptance of any grant requiring the expenditure of County funds.

Section 13. The invalidity of any provisions, paragraphs, or portions of this Act shall have no effect upon the validity of any other part or portion hereof. Should any provision(s) of this Act be held by a court of competent jurisdiction to be invalid or for any reason unenforceable, the remainder shall nonetheless be of full force and effect.

Section 14. This Act shall take effect January 1, 1999.

Dated: December 15, 1998
White Plains, New York

ACT NO. 243 – 1998 (As Amended)

AN ACT fixing and determining the amounts of the County and Special District Taxes for 1999 and levying such amounts upon the real property liable therefor,

Be it enacted by the Board of Legislators of the County of Westchester as follows:

Section 1. The amounts of the County and Special District Taxes for 1999 resulting from the County Budget are hereby fixed and determined as indicated below:

County of Westchester:	
County Operating Purposes	\$342,523,683
County Share of MTA	20,634,711
Blind Brook Sanitary Sewer District	3,659,924
Bronx Valley Sanitary Sewer District	11,142,322
Central Yonkers Sanitary Sewer District	821,648
Hutchinson Valley Sanitary Sewer District	3,876,020
Mamaroneck Valley Sanitary Sewer District	11,464,274
New Rochelle Sanitary Sewer District	6,746,590
North Yonkers Sanitary Sewer District	2,385,252
Ossining Sanitary Sewer District	4,133,412
Peekskill Sanitary Sewer District	2,908,522
Port Chester Sanitary Sewer District	3,897,552
Saw Mill Valley Sanitary Sewer District	10,120,040
South Yonkers Sanitary Sewer District	761,986
Upper Bronx Valley Sanitary Sewer District	839,468
County Water District No. 1	820,000
County Water District No. 2	1,530,000
County Water District No. 4	-0-
Refuse Disposal District No. 1	43,120,000

Section 2. The foregoing amounts are hereby levied and assessed upon the real property liable therefor in the County, and in the several special districts indicated.

Section 3. This Act shall take effect January 1, 1999.

DATED: December 15, 1998
White Plains, New York

GENERAL EXPLANATION OF THE COUNTY'S BUDGET FORMAT

The format of the County's budget is determined primarily by Chapter 167 of the Westchester County Charter and Local Law No.-4-1986. Accordingly, the County Budget consists of:

County Current Operating Budget (Section C), which provides funds for current governmental services.

Enterprise Fund, Westchester County Airport (Section D) which provides funds for current operations of the County Airport.

District Current Operating Budget (issued as a separate document), which provides funds for current operations of county-managed sewer, water and solid waste districts.

Capital Budget, issued as a separate document, which provides funds for long-term physical improvements, i.e., the acquisition or construction of buildings, roads, etc.

A summary document for County and Districts Operating and Capital Budgets, the "Taxpayer Friendly Budget", is available without charge, as an information document for the public. (There is a charge for the Operating and Capital documents to cover the cost of publication.)

The Community College Operating and Capital Budget, as established by Local Law No. 4-1986, is adopted in August of each year and is issued as a separate document at that time.

Supplementary and explanatory information for the County and for the Airport Enterprise Fund is provided in the following sections of the budget document:

- A - Budget Message by the County Executive which reviews the budget development policy and highlights the budget's major aspects; enabling Acts.
- B - Summaries of the County current operating budgets, expenditures and revenues, and supporting schedules.
- C- Operating Budgets, including trusts and grants for informational purposes.
- D- Airport Enterprise Fund established January 1, 1998.
- E - Salary scales in effect at the time of budget submission.

The County Operating Budget is supported by a combination of Federal and State aid, departmental revenues from fees and charges for services, a County-wide tax on real property, reduced by the proceeds of the 1.5% basic County-wide sales tax, and the County's 1/3 share of a 1% sales tax levied in the towns and cities of Peekskill and Rye (2/3 balance is shared with towns, cities of Rye and Peekskill, villages and school districts), a Hotel Occupancy Tax, Motor Vehicle Use Fee and balances and reserves from prior years' operations (surplus or fund balance), and other miscellaneous revenues.

District Operating Budgets are supported by a district tax on real property within the boundaries of the district serviced, limited state aid, balances and reserves from prior years' operations, charges to other budgets or funds for services rendered, fees collected for special services to the public and other miscellaneous revenues.

The Capital Budget is financed by direct contributions from both county and district current operating budgets, federal and state aid, municipal or private contributions, and borrowing. The amortization and interest charges resulting from approved borrowing are provided for in the debt service sections of the appropriate county and district current operating budgets in the years in which payments are due.

The County's fiscal year is January 1st through December 31st except for the Community College where the fiscal year is September 1st through August 31st. The appropriations for current operating budgets expire at the end of each fiscal year. Any excess of revenues over expenditures is used to finance subsequent budgets. Capital budget appropriations, however, do not expire until the project is completed or otherwise ended.

County and district budgets have the same basic detail. Each department or district is captioned with the name of the unit, followed in parenthesis by a code number unique for that unit. Appropriations are subdivided to show Personal Service (Annual Regular and Other Personal Service), Purchase of Equipment, Materials and Supplies, Expenses, Expenditure Transfers and Reimbursements, Relief and Debt Service. Within these categories is a further breakdown showing the objects of expenditures. Five columns of information are provided from left to right. They are:

"Expended", showing the actual expenditures for the last completed fiscal year.

"Projected", representing estimates only of current year end figures based upon financial data for eight months of the current year. These estimates do not include post closing adjustments and/or audit adjustments to expenditures or revenues which occur each year as a result of the examination of the County's financial records by the independent auditors only when the fiscal year is "closed out." Traditionally post closing and other audit adjustments have substantially changed the County's actual year end position when compared to the projected year end position.

"Appropriated", showing the amounts allotted in the current budget for each account as of September 30 of the year in which the budget is presented by the County Executive to the Board of Legislators. It thus represents the budget as originally adopted but with all amendments and transfers subsequently made up through October 20, 1998.

"Requested", lists the amounts requested by each department for the ensuing fiscal year.

"Allowed", represents in the Proposed Budget the amounts recommended to be allowed by the County Executive and in the Adopted Budget the amounts actually appropriated or allowed by the Board of Legislators for the ensuing year.

The Personal Service section shows position titles, the job groups in the pay plans to which those positions are allocated, and the numbers of each position. To determine the compensation of a particular position, find the Roman numeral job group next to the position title. Then, using the salary scales printed at the end of the budget document (Section I), find the corresponding Roman numeral job group and applicable salary scale. Salaries of flat-rated positions are shown opposite their respective titles. The salaries of elected officials have been budgeted at the maximum of the job group indicated. The actual compensation paid is dependent upon appropriate provision of law.

The appropriations for Annual-Regular in the requested and allowed columns reflect the salary scales in effect and the compensation for which the incumbents of the titles are eligible at the time the budget is prepared. Savings have been taken to reflect part-year increments and distributed charges to produce the total appropriation required. Adjustments may be made to reflect funding for current union contracts. Certain annualized positions are budgeted under expenses. County-wide position totals in all categories by department are presented in tabular form in Section B.

The Capital Budget which is issued as a separate document details the amount authorized and/or appropriated for the current and past year for each of the capital projects and the amount allowed for the ensuing year. The total of these amounts may not be the ultimate cost of these projects, but only that which is appropriated during the particular years cited. The method of financing these appropriations is shown in a similar manner. In addition, the County's capital and debt policies are enumerated in the Capital Budget introduction.

The Statement of Pending and Proposed Capital Projects consolidates information concerning estimated ultimate total cost, funds appropriated and expended to date, amounts allowed in the newly adopted budget as well as the financing. As required by the Charter, the Planning Board recommendations concerning each project are noted. The report of the Capital Projects Committee is also included.

In addition, a summary table of the Capital Budget expenditures and planned financing is presented to aid in analysis.

In 1991, the State Legislature authorized an additional one percent sales tax for the County on localities outside the cities and a corresponding spending cap limitation on all County non-mandated expenditures for fiscal years 1992 through 1996. The County's budgets for the years 1992 through 1999 comply, in all respects, with this spending cap limitation.

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