

YOUTH AIDE
(SCHOOL DISTRICTS)

GENERAL STATEMENT OF DUTIES: Supervises work assignments and related movement and activities of students in a special education residential facility, which serves severely emotionally handicapped children; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under the general supervision of the Superintendent of Schools, the incumbent is responsible for setting work assignments and maintaining discipline and control over students performance in the work maintenance program. This position differs from other positions dealing with children in school districts, in that it calls for intensive involvement with students who are residents of a unique facility for the severely emotionally handicapped.

EXAMPLES OF WORK: (Illustrative Only)

Sets and maintains work maintenance assignments of students;

Liaison with classroom teacher and social work regarding work performance of individual student;

Supervises movement and activities of students to insure scheduled assignments are carried out;

Maintains discipline of students while engaged in work activities;

Rates students ability in the work situation;

Prepares program related reports.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Skill in dealing informally with children with behavior problems; ability to carry out oral and written instructions; ability to command the respect of others, with special emphasis on children and youth; excellent moral character and habits; mental alertness; trustworthiness; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) graduation from high school or possession of an equivalency diploma and one (1) year of experience dealing with the management and training of groups of youths and/or children; or (b) completion of grade school and five (5) years of experience as stated in (a); or (c) a satisfactory equivalent combination of the foregoing training and experience.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.