

VILLAGE JUSTICE

GENERAL STATEMENT OF DUTIES: Conducts sessions of the Justice and Special Sessions Courts of the various villages; hears cases and renders decisions; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is a part-time position which, depending on the municipality, can be an appointed or elected position. Incumbent responsible to the citizenry for carrying out the functions of the office as defined by Village Law.

EXAMPLES OF WORK: (Illustrative Only)

Conducts court sessions, and hears civil cases brought before the Justice Court and criminal cases brought before the Court of Special Sessions;

Holds arraignments, executes information, and issues warrants for arrest;

Instructs juries;

Renders decisions in non-jury cases;

Sentences criminals, imposes fines, etc.;

Maintains order in the courtroom at all times;

Supervises the administrative, stenographic and clerical work performed by the courts' clerical staff.

DESIRED ACCEPTABLE TRAINING AND EXPERIENCE: License to practice law in the State of New York and five (5) years of experience in the practice of civil/criminal law.

Villages

J. C.: Unclassified

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Job Class Code: 0150