

VIDEO CAMERA OPERATOR
(School Districts)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this class is responsible for the operation of video camera equipment for live and taped programs and events broadcast on the school district's education channel. Duties include operating a video camera and ancillary videotaping equipment, including the use of automated systems for associated basic video programming tasks. Supervision is not a responsibility of this class. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Sets up equipment for live and videotaped cable TV productions;

Operates a video camera to videotape meetings, after school activities, special assemblies, presentations, and other broadcasts as directed;

Operates robotic cameras for meeting cablecasts;

Uses a replicating machine or other visual aid application software to create DVD's from videotape;

Runs tape in VCR for broadcast over education channel;

Enters simple programming commands to visual aid application software or uses other audio-visual equipment to enable channel playback;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, email and database software in performing assignments;

May edit program and event broadcasts as directed;

May use simple application software programs to create community bulletin boards listing upcoming events;

May make simple repairs to videotape equipment, and/or identifies equipment problems to supervisor for repair;

May assist higher level staff in setting up more complicated video equipment, as necessary;

May maintain records of equipment, supplies and tools related to area of assignment;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Working knowledge of the principals and practices used in video production and the operation of basic video equipment; working knowledge of safe working practices; ability to use video and audio equipment; ability to communicate effectively; ability to learn the characteristics, capabilities, and methods of equipment operation; ability to read, write, understand and communicate in English sufficiently to perform the essential functions of the position; ability to effectively use computer applications such as spreadsheets, word processing, calendar, e-mail and database software; initiative; resourcefulness; tact; courtesy; good judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: None.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS: In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

School Districts
J.C.: Labor
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Job Class Code: S496