

RECREATION SPECIALIST (ATHLETICS/SPORTS)

DISTINGUISHING FEATURES OF THE CLASS: Under the supervision of an employee of higher rank, an incumbent in this class is responsible for the conduct and instruction of a specific sport activity or several closely related activities at a single facility or at a variety of facilities and localities. The specific field of recreation may be, but is not limited to, basketball, soccer, baseball, field/roller hockey, tennis, etc. An incumbent instructs in the activity as scheduled, with considerable freedom as to approach, method and subject material. This position may involve the actual conduct of the activity or the organization and initiation of activity groups and the instruction of recreation leaders in the manner in which the details of the activity are to be carried out. Classes are non-academic in nature, being demonstrational and participational in nature, and are designed to develop an ongoing interest in participants which they can continue when the instruction is finished. The Recreation Specialist (Athletics/Sports) may direct and supervise the work of Recreation Leaders, non-professional personnel, and volunteers who may be assigned to assist in the instructional phase of the specified activity. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Gives instruction in the area of specialty, i.e. basketball, soccer, baseball, field/roller hockey, tennis, etc;

Explains and demonstrates the uses of supplies and equipment, and the techniques and procedures used in the activity sessions;

Maintains equipment and supplies necessary for classes and/or instruction, which may include uniforms, shirts, etc., as required;

Exercises professional judgement and responsibility in the conduct of the specialty activities for various age groups;

Incorporates the activity into an acceptable total philosophy of recreation, and interprets this to the participants and to the general public in an effort to motivate expanded interest in the activity;

Requisitions necessary materials, supplies and uniforms;

Participates in planning course content;

Assists other recreation leadership staff in working with the specialized sport's activity to meet the specific interests of people in the community;

Assists with administrative duties in program of specialty;

Plans and conducts field trips; may be required to travel to other communities for leagues and games;

Trains and supervises assigned professional staff and volunteers in the activities and related services;

EXAMPLES OF WORK: (Illustrative Only) (Continued)

May use computer applications such as spreadsheets, word processing, calendar, email and database software in the performance of work assignments.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of both theory and practices of the particular athletic specialty/specialties, including equipment and materials utilized; skill in particular specialty sufficient to demonstrate techniques of principles to participants; skill in instructing others in techniques of assigned sport's specialty; ability to effectively relate to the client population; ability to stimulate and hold the interest of the participants; ability to get along well with others; ability to read, write, understand, and communicate in English sufficiently to perform the essential functions of the position; ability to effectively use computer applications such as spreadsheets, word processing, calendar, e-mail and database software; dependability; initiative; tact; creativity; resourcefulness; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from high school or possession of a high school equivalency diploma and either: (a) completion of a formal course of instruction in the assigned athletic(s)/sport(s) activity and one (1) year of experience in the conduct of athletic or sport activities in the specialty area; or (b) two (2) years of experience in the conduct of athletic or sport activities in the specialty area.

SUBSTITUTION: Team participation in high school, college and/or league play in the athletic/sport activity of specialization may be substituted at the rate of three (3) months experience for one complete season of play.

NOTE: Experience may include full time or part time experience in the particular athletic/sport activity and may be paid or quantifiable and verifiable volunteer experience.

NOTE: Unless otherwise noted, only experience gained after attaining the minimum education level indicated in the minimum qualifications will be considered in evaluating experience.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:
In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

School Districts
Towns, Villages
Cities of Peekskill & Rye
J. C.: Competitive
FAA9

Job Class Code: 0681 (Municipalities)
S681 (School Districts)