

PARK RANGER

GENERAL STATEMENT OF DUTIES: Patrols and protects municipally owned park property; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, the incumbent is responsible for guarding municipal park property against vandalism, theft and fire and for preserving public order both during normal park usage and special events. The Park Ranger carries out this responsibility by patrolling park grounds, either on foot or by motor vehicle. Reports of vandalism, theft or violations are made to the supervising authority. This is a highly visible, unarmed, position which assists the general public in the use of park facilities by encouraging responsible behavior and by encouraging compliance with established rules and regulations. Dependent upon the jurisdiction, this may be a uniformed position under the direction of either the Police Department or the Recreation Department. Supervision is not normally a responsibility of the position.

EXAMPLES OF WORK: (Illustrative Only)

Guards and patrols park area on foot or by vehicle to maintain order and protect property;

Checks park areas for vandalism and park ordinance violations;

Furnishes the public with information regarding park rules, regulations and procedures;

Makes security check on park buildings and facilities;

Assists in the supervision of various events held on park property;

Directs traffic into and out of parking areas at special events and athletic contests held in the park;

Checks for appropriate identification cards and use permits;

Assists in searches for lost children;

Keeps simple records and makes reports on activities and incidents that occur on tour of duty;

May administer emergency first aid;

May be authorized to issue a summons for Park Ordinance Violations;

May be authorized to issue parking tickets to enforce parking regulations.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Good knowledge of assigned grounds, buildings and parking areas; good knowledge of park functions, operations, regulations, policies and procedures; working knowledge of first aid procedures; working knowledge of crowd control methods; ability to direct traffic and control parking; ability to act quickly and calmly in emergencies; ability to understand and follow oral and written instructions; ability to prepare simple reports; ability to get along well with others; ability to operate a motor vehicle; tact and courtesy; initiative and resourcefulness; integrity; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from high school or possession of a high school equivalency diploma.

SPECIAL REQUIREMENTS: Possession of a valid license to operate a motor vehicle in New York State at the time of appointment.