

MAINTENANCE WORKER (REPAIR)

GENERAL STATEMENT OF DUTIES: Performs a wide range of maintenance and repair work; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision performs a variety of maintenance and repair jobs of a semi-skilled level, in the maintenance and servicing of buildings, facilities and equipment, involving two (2) or more building trades. Work assignments, oral instructions or written work orders are initiated by, and checked during the course of, and upon completion of the job, by supervisors.

EXAMPLES OF WORK: (Illustrative Only)

Performs miscellaneous repair jobs such as putting window panes, adjusting window frames, hanging doors, installing and repairing door checks;

Performs simple carpentry work such as installing and repairing cabinets, benches, shelves, desks, chairs, partitions;

Assists with electrical maintenance, repair and installation work i.e., installs electrical outlets, switches and electrical circuits;

Assists with plumbing maintenance, repair and installation work i.e., stopped-up drains, water pipes and fixtures;

Assists with preparation of wood, metal, sheetrock and masonry surfaces for painting;

Assists with installation and repair of leaders, gutters and flashing;

Mixes cement;

Mixes and applies paints, varnishes and stains to exterior and interior surfaces;

Assists with installation of ceiling and floor tile;

Makes routine maintenance repairs to steam and water lines, radiators, sewer pipes, lavatories, faucets, and flushometers.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the tools, techniques and terminology of two (2) or more building trades; familiarity with the safety precautions of the mechanical trades; ability to use tools and perform maintenance and repair work involving two (2) trades; ability to understand and follow simple oral and written instructions; ability to get along well with others; mechanical ability; agility and dexterity; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) graduation from high school or possession of a high school equivalency diploma and two (2) years of maintenance and repair work experience involving two (2) or more building trades, such as carpentry, painting, plumbing, electrical work; or (b) completion of a vocational program in any of the aforementioned trades; or (c) three years of experience as noted in (a) under the supervision of a skilled general maintenance mechanic; or (d) a satisfactory equivalent combination of the foregoing training and experience.