

LEAD MAINTENANCE MECHANIC (SIGNS AND ROAD MARKINGS)

GENERAL STATEMENT OF DUTIES: Oversees and performs work in the painting of lines and roadway markings and the design, assembly and installation of traffic and other signs; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision of a higher level employee, the incumbent of this class oversees and performs a variety of tasks involved in the striping and lining of streets, parking areas, etc. and the maintenance of the automotive equipment utilized in the department. The incumbent oversees and performs work in the assembly and installation of traffic and other signs in accordance with the Manual for Uniform Traffic Control Devices. Work assignments are initiated by automated work orders or by oral instruction with leeway for planning the details of the assignment. Incumbent may supervise or act as lead worker of the members in the department or laborers involved in the work.

EXAMPLES OF WORK: (Illustrative Only)

Assigns and oversees the work of department personnel;

Performs maintenance and repair to the line striper and equipment utilized in the department, i.e. paint truck, forklift, loader, backhoe, etc.;

Leads and/or participates in the actual performance of painting of lines, roadway markings of crosswalks, safety zones etc. using various equipment of paint and glass tanks, water tanks, boom, paint guns, etc.;

Oversees the maintenance and manufacture of street signs, traffic control signs, or other signage in accordance with Federal traffic sign standards;

In accordance with the Manual for Uniform Traffic Control Devices, assists in the painting, construction and/or lettering of traffic and other signs either by hand or using a computer based sign printing equipment;

Ensures that crew members have been trained in the proper use of equipment;

Maintains a clean and safe work environment;

Maintains and submits reports concerning work completion, inventory of supplies, etc.

Maintains simple records concerning preventative maintenance, repairs and/or replacements to the equipment

Fills in for crew members when they are absent;

Assists in the performance of manual labor such as digging and shoveling post holes, clearing roads, operating the snow plow, leaf blowing, as needed;

EXAMPLES OF WORK: (Illustrative Only) (Continued)

Leads and/or participates in hot taping road markings in the fall and winter in high traffic areas;

May use computer applications software in the performance of the job.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the repair and maintenance of automotive equipment used in the department; good knowledge of the operation of specialized tools and equipment used in the department, knowledge of common hazards and safety precautions; skill in diagnosing mechanical troubles of equipment; ability to organize and assign work to staff; ability to use computer applications software; ability to follow oral and written instructions; ability to work independently; good interpersonal skills; good dexterity and mechanical aptitude; initiative; physical condition commensurate with duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) graduation from high school or possession of a high school equivalency diploma and four (4) years experience as a painter or as a general handyman, two of which shall have been as a sign painter/maker or mechanic; or (b) completion of an appropriate two year trade or technical school course, and two (2) years of the specialized experience as stated in (a) above; or (c) eight (8) years experience as a painter or as a general handyman and two (2) years of specialized experience indicated in (a) above; or (d) a satisfactory equivalent combination of the foregoing training and experience.

SPECIAL REQUIREMENTS: Possession of a valid license (appropriate to the equipment to be operated) to operate a motor vehicle in New York state at time of appointment.