

## JUNIOR YOUTH AIDE

GENERAL STATEMENT OF DUTIES: Assists in the supervision of youths in a Community Youth Center facility; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under supervision of a Youth Aide, this position is responsible for maintaining discipline and control of youths in the use of the Community Youth Center and in assisting in carrying out the programs of staff. Supervision over other employees is not a responsibility of this position.

### EXAMPLES OF WORK: (Illustrative Only)

Oversees children in maintaining discipline in the Youth Center;

Assists in carrying out program activities and assists in the supervision of activity laid out by supervisors;

Maintains a program of recreation and counseling activities;

Maintains records such as attendance, equipment, etc.;

Accompanies youth groups on field trips.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Skill in dealing informally with children with behavior problems; ability to carry out oral and written instructions; ability to command the respect of children; excellent moral character and habits; mental alertness; trustworthiness; good health; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Completion of a standard grade school course.

Towns, Villages, Special Districts,  
City of Peekskill

J. C.: Labor

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Job Class Code: 0313