

FIRE TRAINING OFFICER (PART-TIME)

GENERAL STATEMENT OF DUTIES: Has responsibility for developing and administering in-service training programs for firefighters; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is specialized work involving responsibility for developing and administering in-service training programs for firefighters. An incumbent of this position will be required to supervise training for both professional and volunteer firefighters. An employee in this class will be responsible for follow-through on applications at drills and fires. The work is carried out under the general supervision of the Board of Fire Commissioners and/or Fire Chief. Supervision will be exercised over personnel undergoing training.

EXAMPLES OF WORK: (Illustrative Only)

Works with the Chief to determine department training needs and State fire training courses to request;

Instructs company officers and firefighters in all phases of firefighting operations, including refresher courses as well as training for all new men;

Formulates lessons plans; obtains and prepares teaching materials and develops training techniques; administers Department of Labor required training to new and current firefighters;

Gives instructions in all fire-related subjects with assistance from certified instructors in specialized fields;

Prepares assessment reports on firefighters being trained;

Develops and oversees driver training;

Provides yearly safety training program in OSHA and Blood borne regulations;

Maintains records for fire districts' mandated courses pertaining to LO-SAP (Length of Service Awards Program).

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Comprehensive knowledge of firefighting principles, practices and equipment; thorough knowledge of the rules and regulations of the fire district and of the laws under which it operates; good knowledge of the geography of the district; location of fire hydrants and water mains, and of major fire hazards located in the district; ability to present ideas clearly and effectively; ability to secure the cooperation of, and develop teamwork among officers and firefighters; good speaking voice and clear enunciation; mental alertness; leadership; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Five years of experience as a firefighter; two years of experience as an instructor of routine fire training skills at the company officer level; and completion of the following courses in the State Fire Training Program (or equivalent training program);

- a. Essentials of Firemanship;
- b. Initial Fire Attack;
- c. Pump Operator Course;
- d. Preparing For Command
- e. Training Officer Workshop, Levels I & II.

SPECIAL REQUIREMENT: Certification as a New York State Fire Instructor Level I at time of appointment.

Somers Fire District
Village of Dobbs Ferry
Village of Irvington
Lake Mohegan Fire District

J. C.: Non-Competitive

Job Class Code: 0109