

## FIRE CAPTAIN

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent in this class has responsible charge of a fire station or stations on an assigned shift, and directs the work of a company at fires, other emergencies or in the station or stations. In the absence of or, pending the arrival of a superior officer, a Fire Captain assumes responsibility for the protection of life and property. Supervision is exercised over a number of subordinate paid and volunteer personnel. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Directs the work of firefighters assigned to a fire station or of a department pending the arrival of a superior officer, both in the quarters and at the scene of the fires and emergency;

Directs the housekeeping of quarters and the care of apparatus, equipment and supplies;

Responds to all alarms while on duty;

Assigns firefighters to lay out and connect hose lines, turn water on and off, raise ladders and ventilate buildings;

Inspects property at scene of a fire to prevent reignition;

Directs the mechanical operation of apparatus and equipment at the scene of a fire or an emergency call;

Supervises and assists in salvage and cleanup operation after extinguishment of a fire;

Inspects equipment, grounds and station to insure proper order and condition;

Maintains discipline and enforces rules and regulations;

Inspects buildings and premises for fire hazards or supervises such inspections;

Makes reports of personnel and activities;

Trains and drills subordinates;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of modern fire fighting and fire prevention methods, the municipality's fire prevention regulations, the building code, first aid methods, and the geography of the community; good knowledge of building construction characteristics; ability to use computer applications such as spreadsheets, word processing, calendar, e-mail and database software; ability to recognize fire hazards; ability to size up and appraise fire emergency situations and take proper action; ability to plan and supervise the work of others and maintain discipline; ability to read, write, speak, understand and communicate in English sufficiently to perform the essential functions of the position; resourcefulness; good professional judgment; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Eligibility for promotion may be restricted to the next lower rank or ranks:

If open to Lieutenant, one (1) year of permanent service as a paid Fire Lieutenant;

If open to the entire department, five (5) years of permanent service as a paid Firefighter.