

DIRECTOR - RYE TOWN PARK

GENERAL STATEMENT OF DUTIES: Supervises operations and maintenance at the Park; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, is responsible for the operation and maintenance of the Town Park. Supervision is exercised over a number of full time and seasonal park personnel.

EXAMPLES OF WORK: (Illustrative Only)

Supervises the year-round operation and maintenance of the Town Park;

Supervises the cleaning and maintaining of the undeveloped park and picnic areas;

Supervises the maintenance and repair of the structures and automotive equipment;

Assigns personnel to maintenance projects;

Assists in establishing safety precautions in the assigned areas;

Makes reports and maintains records.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the practices and equipment associated with park and parkway operations and maintenance; good knowledge of automotive equipment maintenance; familiarity with public beach operation and maintenance; familiarity with the type of facilities found in public park areas; ability to plan, lay out, and supervise the work of others; ability to deal with others tactfully and effectively; ability to prepare accurate and concise written reports; initiative; good judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either (a) graduation from a recognized college or university with a Bachelor's Degree and two (2) years of experience in the supervision and maintenance of parks, parkways or other types of recreation areas; or (b) graduation from a standard high school course and six (6) years of experience as stated in (a); or (c) a satisfactory equivalent combination of the foregoing training and experience.