

COOK
(SCHOOL DISTRICTS)

GENERAL STATEMENT OF DUTIES: Prepares and cooks a variety of foods for use in a school lunch program; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is routine work calling for exercise of good cooking knowledge. General supervision is exercised over employees in this class by a School Lunch Manager or Cook-Manager who is responsible for the managerial aspects of the work.

EXAMPLES OF WORK: (Illustrative Only)

Follows standardized recipes for accurate food preparation;

Prepares and cooks meat, fish, poultry, soups, vegetables, desserts, salads and other foods in quantity;

Cuts, cleans, and dresses meat, fish and poultry;

Assists in the planning of menus and purchasing of foods;

Supervises the cleaning of entire kitchen and storage area;

Keeps attendance records for employees;

Checks food and supplies coming in and maintains inventories of same;

Acts in the absence of Cook-manager;

When necessary, prepares and bakes rolls, cakes, pies, etc.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the modern methods and equipment used in the preparation of food in large quantities; good knowledge of cleaning methods, materials and equipment; ability to prepare and cook food in large quantities; ability to plan with a view to economy and efficiency in the use of supplies, equipment and food; ability to interpret recipes and cooking measurements; ability to follow oral and written directions; cleanliness; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either (a) three years of experience in the preparation of food on a large scale; or (b) satisfactory completion of a six-month on-the-job or formal training program concerned with cooking on a large scale and two years of experience as stated in (a); or (c) a satisfactory equivalent combination of training and experience, sufficient to indicate the ability to do the work.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.