

## BUS DRIVER - MAINTENANCE LABORER

DISTINGUISHING FEATURES OF THE CLASS: Under supervision, incumbents of this class drive a bus or van for the municipality part of the time, and for the remainder of the time perform routine grounds maintenance tasks on municipal property. During inclement weather and winter months, employees in this class are assigned custodial or routine maintenance and repair duties indoors. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Operates a bus or van on a regular schedule;

Checks the operating condition of the bus or van before starting on a trip and reports any operational defect to immediate supervisor;

Keeps interior of and exterior of vehicle neat and clean;

Performs semi-skilled manual work in grounds maintenance activities;

Operates a variety of grounds maintenance equipment;

Mows lawns, trims hedges, rolls, reseeds and fertilizes lawns and athletic fields and prepares them for play;

Plants and cares for trees, shrubs and flowers;

Rakes leaves and hauls away rubbish;

Shovels or plows snow and ice from sidewalks and driveways;

Performs miscellaneous custodial and/or basic routine maintenance and repair jobs inside municipal buildings during inclement weather and winter months.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the accepted procedures and practices of grounds maintenance work; ability to understand and follow written and oral instructions; good knowledge of the operation of buses and other automotive equipment; good knowledge of driving safety practices and traffic laws and regulations; ability to make minor mechanical repairs; ability to get along with others; ability to read, write, speak, understand and communicate sufficiently in English to perform the essential duties of the position; dependability; mechanical aptitude; physical endurance; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: One (1) year of experience which involved grounds maintenance work.

SPECIAL REQUIREMENT: Possession of the appropriate and current New York State Driver's License to operate the vehicle in use, issued by the New York State Department of Motor Vehicles. It is the responsibility of the appointing authority to ensure that the candidate possesses a valid driver's license to operate the appropriate vehicle at time of appointment and throughout the course of employment.

Towns, Villages,  
Cities of Rye & Peekskill  
J.C.: Non-Competitive  
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Job Class Code: 0456