

## BUS DRIVER - ASSISTANT AUTOMOTIVE MECHANIC

GENERAL STATEMENT OF DUTIES: Operates a school bus on an assigned route and assists in the repair and maintenance of automotive equipment; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, operates a bus carrying 16 or more school children which requires skill of more than average difficulty. The operator is responsible for the safety and conduct of the children who are passengers. A person in this position also assists in wide variety of repair and maintenance work on all types of automotive equipment. Supervision is not a responsibility of this position.

### EXAMPLES OF WORK: (Illustrative Only)

Operates a school bus on a regular schedule and on special occasions, required;

Checks the operating condition of the bus before starting on a trip;

Reports any mechanical defect to immediate superior;

Instructs or informs children about safety practices when entering and leaving bus;

Maintains orderly conduct of children on bus;

May be required to operate a station wagon or other similar vehicle;

Aids higher level automotive maintenance personnel in removing and repairing gasoline or internal combustion engines, including fitting of crankshafts, pistons, rings and bearings;

Tunes engine, aligns brakes and replaces water hoses, alternators, fan belts, oil seals and other minor parts;

Services crankcase insulating systems, car and truck lights etc.;

Operates valve-grinder, drill press, lathe, welding and burning equipment, valve refacers, volt meters, pressure gauges and other associated tools;

Repairs or assists in the repairs of snow plows, road rollers and various miscellaneous mowers, pumps, etc.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of driving safety and traffic laws and regulations; good knowledge of the tools, techniques and equipment associated with the automotive mechanics trade; good knowledge of the accident and safety precautions of the trade; ability to operate a school bus under all driving and road conditions; ability to get along with children and command their respect; ability to diagnose mechanical difficulties; ability to perform simple repairs of all types on automotive equipment; ability to work from oral and/or written instructions; ability to work well with others; alertness; dependability; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) graduation from a high or trade school course or possession of a high school equivalency diploma and one year of experience in automotive repair work; (b) four years of experience in automotive repair work; or (c) a satisfactory equivalent combination of the foregoing training and experience.

SPECIAL REQUIREMENTS: (1) Possession of the appropriate New York State Driver's License to operate a school bus, issued by the New York State Department of Motor Vehicles at time of appointment; (See Special Note, below) (2) Drivers must be at least twenty-one (21) years of age.

SPECIAL NOTE: In addition, candidates must satisfy the requirements for School Bus Driver as set forth in the Rules and Regulations of the New York State Commissioner of Education.

New federal regulations require that, on or after October 1, 2005, a school bus driver with a New York State commercial driver license (CDL) must have a new "S" (school bus) endorsement.

When the term "school bus" is used, the term is defined as a vehicle that is defined in Section 142 of the NYS Vehicle and Traffic Law (see below) and the school bus has a seating capacity of 16 or more adults (which includes the driver) or the school bus has a gross vehicle weight rating (GVWR) of more than 26,000 lbs.

Section 142 of the NYS Vehicle and Traffic Law: 142. School bus. Every motor vehicle owned by a public or governmental agency or private school and operated for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity, to or from school or school activities or privately owned and operated for compensation for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity to or from school or school activities.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.