

ASSISTANT SANITATION FOREMAN

GENERAL STATEMENT OF DUTIES: Assists in the oversight of the work of sanitation crews engaged in the collection and disposal of garbage, refuse, and recyclables; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under the general supervision of the Lead Maintenance Mechanic (Sanitation), (formerly known as Sanitation Foreman,) the employee in this class is responsible for the completion of work assigned to the sanitation crews. In the absence of the Lead Maintenance Mechanic (Sanitation) a person in this position acts in his/her behalf. The Assistant Sanitation Foreman may be required to act as crew chief and participate in the actual work of the work crew.

EXAMPLES OF WORK: (Illustrative Only)

Assists in the oversight of sanitation crews in the collecting of garbage and other refuse;

Assists in overseeing the work of sanitation crews in the disposal of garbage and other refuse;

Assigns crews to routes and trucks;

Investigates complaints regarding the collection of refuse;

Participates in the collection and disposal of garbage and other refuse, as required;

Inspects the dump and directs land fill operations and sanitary precautions;

Keeps simple records and makes reports on work done;

Requisitions materials and supplies.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Knowledge of garbage collection and disposal techniques and methods; knowledge of modern garbage collection equipment and devices; demonstrated ability to plan and assist in the oversight of the work of others; ability to secure the cooperation of others; ability to keep simple records and make prepare simple reports; reliability; mental alertness; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) graduation from high school or possession of a high school equivalency diploma and one year of experience in sanitation, incineration, or other public works activities; or (b) five (5) years of experience in sanitation, incineration, or other public works activities; or (c) a satisfactory equivalent combination of the foregoing training and experience.

SPECIAL REQUIREMENT: If applicable, incumbent must possess a valid license (appropriate to the equipment to be operated) to operate a motor vehicle in New York State at the time of appointment.

Villages, Larchmont Mamaroneck
Joint Garbage Commission,
Towns
J.C.: Non-competitive
J.C.: Competitive (Towns)
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Job Class Code: 0493