

ASSISTANT COOK
(SCHOOL DISTRICTS)

GENERAL STATEMENT OF DUTIES: Assists with the preparation and cooking of a variety of foods for use in school lunch program; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision, prepares food in quantity for a school lunch program. Work is performed under the supervision of a superior cook who gives detailed instructions and oversees work. Supervision may be exercised over food service helpers.

EXAMPLES OF WORK: (Illustrative Only)

Follows standardized recipes for accurate food preparation;

Prepares and cooks meat, fish, poultry, soups, vegetables, desserts, salads and other foods in quantity;

Receives and inspects food to be cooked;

Carves cooked meats, prepares salads and seasons food for cooking;

Oversees the work of food service helpers;

Assists in serving food to students;

Substitutes for the cook.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Familiarity with modern methods and equipment used in quantity food production; interest in preparing foods in quantity; some knowledge of food values and nutrition; ability to keep simple records and make reports; ability to understand and follow verbal and written instructions; ability to interpret recipes and cooking measurements; ability to get along well with others; cleanliness; physical condition commensurate with duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) one year of experience assisting in the cooking of food on a large scale or (b) satisfactory completion of a six-month on-the-job or formal training program concerned with cooking on a large scale; or (c) a satisfactory equivalent combination of training and experience sufficient to indicate the ability to do the work.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.