

## YOUTH DETENTION WORKER II

GENERAL STATEMENT OF DUTIES: Supervises designated shift activities in a secure detention facility for delinquent children/adolescents. Does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under the supervision of the Supervisor of Detention, incumbents of this class supervise Youth Detention Workers during assigned shifts in order to assure appropriate activities and maintain discipline of facility residents. Incumbents are also responsible for the administrative functions of the operation in the absence of the Supervisor of Detention and are responsible for the good behavior, safety and custody of a group of resident youths according to the rules and regulations of the Department.

EXAMPLES OF WORK: (Illustrative Only)

Supervises staff in the handling of children;

Completes performance appraisals of subordinate staff;

Participates in the training of new or less experienced workers;

Maintains appropriate controls of supplies and inventories;

Prepares reports on the behavior of children in custody;

Receives children authorized for admission and completes admission reports;

Monitors residents' behavior to insure safety and security;

Instructs children regarding the Detention Cottage's rules and regulations, discipline and required personal habits;

Carries out program activities for resident youth.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of principles and practices of supervision; good knowledge of the methods and techniques used in enforcing institutional discipline; good knowledge of child guidance principles, practices and techniques as applied to acute behavior problems; ability to compile written reports and communicate effectively both orally and in writing; ability to establish and maintain a receptive attitude with disturbed youth; ability to guide staff in maintaining a program of constructive activities for youth and to work effectively with groups under pressure; emotional maturity and good judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: A high school diploma and either: (a) a Bachelor's Degree\* and two years experience in a public or private institution supervising children or adolescents who exhibit hostile, violent, or disturbed behavior; or (b) six years experience as described above in (a); or (c) a satisfactory equivalent combination of the foregoing training and experience as defined by the limits of (a) and (b).

\*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

SPECIAL REQUIREMENTS: Candidates must receive a satisfactory clearance issued by both the New York State Central Register of Child Abuse and Maltreatment and the New York State Division of Criminal Justice Services prior to appointment. All new appointees and all incumbents must pass an annual medical examination in accordance with the required guidelines established by the New York State Division for Youth.

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J. C.: Competitive  
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Job Class Code: C2494  
Job Group: X