

TRANSPORTATION FIELD INSPECTOR I

DISTINGUISHING FEATURES OF THE CLASS: Under the general direction of the Director of Planning (Transportation) and the direct supervision of Transportation Planning staff, an incumbent of this class is responsible for the distribution and collection of field survey data to aid in transportation planning mandates, studies and operations. Due to the often changing nature of departmental needs, incumbents are expected to work various shifts at irregular hours. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Participates in the collection and reporting of field data regarding transportation services by participating in route/passenger checks, observing the condition and maintenance of County transportation facilities and disseminating survey materials;

Checks field data for timeliness and validity;

Conducts telephone surveys regarding transportation services and disseminates survey material in the field as required;

Aids Planners and Transportation Field Coordinators on support work for reports and studies related to field data by inputting data on automated office systems and checking reports for accuracy.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Ability to communicate orally; ability to manipulate automated office systems; ability to perform simple mathematic computations; ability to follow instructions; command of the English language; tact; neat personal appearance; reliability; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: One year of work experience.

West. Co.
J.C.: Pending Non-competitive
CCF799

Job Class Code: C2927
H0132

Job Group: I