

TRAINING TECHNICIAN (TRAFFIC SAFETY)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision the incumbent in this position plans, develops and coordinates specialized training programs for the Traffic Safety Section. The incumbent is responsible for specific training programs. The incumbent may function as "lead worker" in matters related to the position's area of expertise. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Coordinates and implements highway safety training programs, including occupant restraint, for civic and school groups;

Consults with corporate and public sector officials to aid in the development of individualized safety programs;

Performs statistical analyses of accident data and demographic information related to traffic safety;

Conducts surveys of motorist compliance with highway safety laws;

Researches, identifies and prioritizes County wide highway safety needs;

Assists in the preparation of highway safety grant applications including budget and staff requirements;

Monitors expenditures, budget and budget modifications;

May assist in planning, organizing and directing training programs designed to promote traffic safety;

Develops policies and procedures concerning training programs and makes appropriate recommendations;

Assists in the preparation of students course material, instructors notes, graphics and materials for use in programs promoting traffic safety;

Plans, organizes and implements audio-visual displays, exhibits and educational materials;

Conducts teaching programs in accident data and analysis, traffic signs, hazard removal, pavement marking, traffic signals and highway safety management, etc. for various community groups;

Attends meetings with interested persons, groups, and organizations to aid in the development of traffic safety programs in all areas throughout the state;

Works closely with other ongoing safety programs to provide educational components within the area of traffic safety, communications, audio-visual, special education, etc.;

EXAMPLES OF WORK (continued):

Assists program administrator and supervisors in developing on the job training procedures;

Plans and coordinates photographic and audio-visual needs for special training courses and assists in the teaching assignments.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of traffic safety theory and practice; good knowledge of research theory and techniques; ability to design, organize, implement and supervise traffic safety programs; ability to communicate effectively both orally and in writing; ability to communicate on all levels, including elementary schools, community groups and public organizations; ability to instruct and lead group discussions and conferences; ability to deal effectively with others; poise; tact; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: A Bachelor's Degree* in Education, Business or Political Science or allied field and either (a) two years of experience in the conduct and planning of training programs in Traffic Safety or Industrial Safety; or (b) a Masters degree* in Business or Public Administration; or (c) a satisfactory equivalent combination of the foregoing training and experience as defined by the limits of (a) and (b).

*SPECIAL NOTE: Education beyond the secondary level must be from an institution accredited or recognized by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.