

## SENIOR MAINTENANCE MECHANIC III (SEWER DISTRIBUTION SYSTEMS)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this position is responsible for the direction of the mechanical maintenance and repair program for the trunk sewer systems including planning of the program goals and objectives; the scheduling of staff assignments; the inspection of facilities to determine repair and maintenance needs; planning and supervising the work of the staff; and the estimating of material costs and staffing requirements; Work is performed with considerable independence in accordance with departmental goals, procedures and trade standards; More complex jobs may require detailed instructions, blueprints or sketches from an engineer or technician. The incumbent is fully proficient in the skills and practices of the trade with full knowledge of the principles, tools and techniques. The incumbent supervises at least one journeyman and may supervise a number of lower level full-time, seasonal and temporary personnel.

### EXAMPLES OF WORK: (Illustrative Only)

Assists and advises the Superintendent of Maintenance in planning, directing and supervising the maintenance and repair of the County's trunk sewers;

Assists and participates in planning and scheduling sewer inspection/surveillance;

Assists in assigning daily work and conducts periodic quality inspections of work performed by subordinates;

Supervises skilled work crews and oversees day to day activities involved in the maintenance and repair of County sewer line;

Approves time and leave requests and prepares requisitions for materials and supplies;

Oversees and participates in the maintenance and repair of gravity sewers, force mains, manholes, regulator chambers, portable pumping equipment and grounds keeping equipment;

Supervises and performs repair work to sludge hauling equipment;

Supervises and performs installation and repair work for mechanical and plumbing equipment in the area of responsibility;

Assumes the responsibilities of the Superintendent in his absence;

Reviews inspection reports and makes recommendations to the Superintendent on findings and trends;

Participated in selection, training and evaluation of assigned personnel;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

May perform incidental tasks, as needed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Thorough knowledge of the tools, pressures, terminology and techniques used in the maintenance and repair of a sewer distribution system; thorough knowledge of the accident and safety precautions of the trade; good knowledge of the location of sewers, drains, and appurtenances; ability to supervise and layout the work of subordinates; ability to maintain records; ability to understand and carryout written and oral instructions; ability to effectively use computer applications such as spreadsheets, word processing, e-mail and database software; ability to read, write, speak, understand and communicate in English sufficiently to perform the essential tasks of the position; resourcefulness; initiative; good judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: High school or equivalency diploma and six years of experience in the maintenance and repair of sewer distribution systems; including one year of supervisory experience.

SUBSTITUTION: Satisfactory completion of 30 credits\* may be substituted on a year for year basis for up to two years of the above stated experience. There is no substitution for the one year of supervisory experience.

\*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

SPECIAL REQUIREMENTS: (1) Possession of a CDL-B driver's license appropriate to the vehicle to be operated and maintain same while in the title; (2) Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety.

NOTE: Unless otherwise noted, only experience gained after attaining the minimum education level indicated in the minimum qualifications will be considered in evaluating experience.