

SUPERVISING PHYSICAL THERAPIST

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this class is responsible for the day-to-day administration, coordination and professional supervision of the physical therapy services in an assigned clinical division of the Medical Center. Responsibility also involves providing professional consultation and expertise to other disciplines as part of a multi-discipline team, as part of a training program, and as a community service. Supervision is exercised over the Staff and Physical Therapists and Physical Therapy Assistants. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Supervises and participates in the screening, evaluation, and implementation of overall treatment programs in physical therapy at the Medical Center, Taylor Care Center or the Westchester Institute for Human Development in order to provide physician prescribed programs;

Coordinates treatment programs with other disciplines to develop care plans, follow-up on quality of care of patients based on changes in status, and to recommend appropriate referrals;

Supervises all types of therapeutic treatments, including the operation of various modalities such as infra-red, ultra violet, diathermy, whirlpool baths, hubbard tanks, galvanic and faradic stimulators to insure patient is receiving appropriate and optimum care;

Fulfills personnel and management responsibilities including employee recruitment, in-service training, employee evaluation, counseling and disciplinary action, scheduling staff time, program development, planning and monitoring unit activities;

Provides technical and professional consultation based on experience and expertise in the field of physical therapy to enhance services, training and liaison;

Supervises and/or prepares orders for supplies and equipment and sees to proper safety and maintenance of equipment to maintain efficiency and safety;

Supervises the proper and timely recording of physical therapy treatment, special precautions, and progress and discharge summary on the patient chart in compliance with regulations and to communicate activities to other disciplines;

Prepares statistical reports covering the work of the staff in order to assess case levels, and project for staffing needs and program services;

Prepares the annual budget for division based on current and projected service needs;

Oversees all educational programs such as student affiliations, in-service education and continuing education programs for staff;

Attends multi-disciplinary conferences, serves on committees, and lectures to facilitate communication, provide training, and keep abreast of new trends in the field.

EXAMPLES OF WORK: (Illustrative Only) (Cont'd.)

Accesses protected health information (PHI) in accordance with departmental assignments and guidelines defining levels of access (i.e. incidental vs. extensive);

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of human anatomy, physiology, kinesiology, neurology, neurophysiology, electro-therapy and physics; thorough knowledge of the principles, objectives, and techniques of physical therapy; thorough knowledge of modern types of diagnostic and treatment modalities in the physical therapy field, including exercises, muscle testing re-education and massage; thorough knowledge of the uses of hydrotherapy, electrotherapy, heat therapy and heliotherapy in specific diseases and physical handicaps; thorough knowledge of the uses of relative value and limitations of equipment; good knowledge of clinical pathology, pharmacology and psychology; ability to supervise and instruct others in the techniques of physical therapy; ability to effectively use computer applications such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments; ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position; understanding and sympathy in dealing with patients; alertness to detect symptoms of unfavorable reactions; initiative in administering treatments as required by physicians and in development and maintaining work schedules; resourcefulness in adopting therapeutic exercises and equipment to patients; accuracy in adjusting electrical instruments and in timing of treatments; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Must possess a license and current registration, issued by the New York State Education Department, as a Physical Therapist and have three years experience as a licensed physical therapist.

SUBSTITUTION: Possession of a Master's Degree* in Physical Therapy may be substituted for one year of the above stated experience.

SPECIAL REQUIREMENT: If assigned to the Health Department, must possess a valid New York State Driver's License.

*SPECIAL NOTE: Education beyond the secondary must be from an institution accredited or recognized by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.