

SPECIAL PUBLIC SAFETY OFFICER

GENERAL STATEMENT OF DUTIES: Patrols and protects county-owned park facilities; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under supervision, performs routine public safety and security duties which involve patrol and crowd control functions in parks, land reservations and facilities owned or controlled by Westchester County. The nature of this position is such that it exists seasonally during the spring, summer and fall. The Special Public Safety Officer provides information and assistance to park patrons to enhance their use and enjoyment of the park facilities. Supervision of other employees is not usually a function of this position.

EXAMPLES OF WORK: (Illustrative Only)

Patrols parks and reservations on foot to protect the County and the general public from vandalism, disorderly conduct and violations of the law;

Directs and gives information to the general public concerning park or other facilities;

Provides assistance at accident scenes, directs traffic, and enforces applicable laws and ordinances;

Provides for safety and enjoyment of patrons through removal of hazards and correction of potentially unsafe conditions;

Prepares and submits periodic reports, as required;

Assists in crowd control, and at special events, as required;

Assists in administering first-aid in emergency situations;

Assists park patrons in the recovery of lost articles and reporting accidents;

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of English grammar; ability to express oneself clearly and concisely in writing and in conversation; ability to handle emergencies quickly and properly with presence of mind; ability to meet and assist the public in all types of situations with intelligence and politeness; good character; even temperament; emotional and mental maturity; neatness; promptness; tactfulness; good physical condition.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from a standard high school or possession of a high school equivalency diploma.

SPECIAL QUALIFICATION: Not less than twenty years of age at time of appointment.

SPECIAL REQUIREMENT: Possession of an appropriate, valid New York State driver's license when required to operate a motor vehicle.

SPECIAL NOTE: Conviction of a felony may bar appointment to this position.