

SPECIAL EDUCATION TEACHER (MEDICAL CENTER)

GENERAL STATEMENT OF DUTIES: Develops, implements and coordinates a special education program for school-aged patients who are emotionally disturbed, learning disabled, mentally retarded, and/or require special education services; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, incumbents of this class have responsibility for planning, conducting, and coordinating a comprehensive testing, evaluation and instruction program for children who are eligible for special education services. This is a professional teaching position which requires the incumbent to be able to plan, develop and implement individualized and group courses of instruction adapted to patients' needs. Work is performed as a member of a multi-disciplinary team. Supervision is exercised over an assistant and a small number of volunteer workers.

EXAMPLES OF WORK: (Illustrative Only)

Conducts assessments and standardized testing of school-aged patients to ascertain their academic ability, developmental level, behavior and skills;

Develops curriculum and individualized daily lesson plans addressing the abilities and limitations of each child;

Teaches required coursework to patients who are eligible for special education, from pre-kindergarten through grammar school level, in a structured classroom setting;

Contacts previous schools, parents, agencies and other placements of patients in order to ascertain past academic history and to plan for patients' discharge;

Coordinates and develops teaching programs and behavior modification goals for pupils compatible with their comprehensive treatment plan as developed in case conferences in a multi-disciplinary team;

Confers with doctors and nurses concerning the condition and medical requirements of patients during scheduled classes;

Organizes and conducts socializing group activities for pupils such as music, art, or dramatic projects;

Prepares and administers tests, examinations and other evaluative tools;

Interviews, assigns and directs volunteers and teacher assistants;

Orders and stores text books, classroom supplies and equipment;

Maintains records, test results and compiles reports of school activity;

EXAMPLES OF WORK: (Continued)

Participates in patient discharge planning with documented educational reports for the patient's next placement;

Attends and participates in rounds, staff meetings, conferences, etc.;

Keeps abreast of current developments and techniques in elementary and special education for children who are eligible for special education.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of modern methods of teaching special education; thorough knowledge of the principles and practices of special education for children who are learning disabled, emotionally disturbed, and/or have other handicaps requiring special education; ability to develop teaching plans to meet individual requirements of students; ability to work as a member of a multi-disciplinary treatment team and with parents, outside schools and agencies in meeting the academic requirements of children who are ill and/or disabled; good understanding of child development and child psychology; sound professional judgment; physical condition commensurate with requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from a recognized college or university with a Master's Degree* in Special Education.

SPECIAL REQUIREMENTS: Possession or eligibility for permanent certification in Special Education issued by the New York State Education Department.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.