

SPECIAL ATTENDANT II

GENERAL STATEMENT OF DUTIES: Assists with nursing care of residents and patients of the Ruth Taylor Institute; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under the supervision of professional nursing staff, this position is responsible for basic patient care service involving the personal care and treatment of the residents and patients of the Ruth Taylor Institute and reporting and recording of patient responses. Work involves shift rotation. Incumbents must successfully complete in-service training for Special Attendant II level skills. Supervision is not a responsibility of this position.

EXAMPLES OF WORK: (Illustrative Only)

Obtains urine, sputum, stool, fractional urine and 24 hour urine specimens and performs hemocult and sugar and acetone tests;

Takes and records temperatures, pulse, respiration and blood pressures;

Assists in escorting patients to and from diagnostic tests, medical treatment, therapeutic, and recreational services;

Gives physical care to patients who are completely dependent or partially dependent in meeting personal hygiene needs;

Assists with food service to patients;

Maintains general cleanliness of physical area;

Monitors and records patients fluid intake and output;

Witnesses consent forms;

Provides patients with various treatments such as enemas, sponge baths, application of heat and cold packs and naso-gastric feedings;

Assists with the admission, transfer and discharge of patients;

Reports and records patient responses on patient charts and in care planning conference;

Participates in all classes, conferences and workshops as assigned.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Demonstrated ability to work with geriatric patients; demonstrated skill in performing basic nursing aide services; ability to relate well to others; ability to read and write; ability to follow oral and written instructions and to communicate patient needs; tact; neatness; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either (a) satisfactory completion of In-Service Training as a Special Attendant I; or (b) equivalent training and/or experience providing basic patient care as verified by the Director of Nursing or Director of In-Service Training.

SPECIAL REQUIREMENT: Possession of current certification as a Residential Health Care Facility Nurse Aide issued by the State of New York.