

SENIOR MEDICAL SOCIAL WORKER (SPANISH SPEAKING)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, incumbents of this position perform advanced clinical evaluations and treatment of persons in need of medical or mental health services in a health care setting. This class assumes major clinical responsibility and provides clinical treatment without restriction to type of problem and/or degree of severity of medical illness. The work requires independent judgment in dealing with individuals, but operates within defined policies and procedures. Acts as a consultant and back-up to other clinicians in implementing treatment plans relevant to social work issues with demonstrated expertise in working with one or more specialized disease entities or populations such as oncology patients, persons with AIDS, pediatric patients, renal patients, etc. The duties require proficiency in both Spanish and English, providing interpretive and information services. Supervision is not a responsibility of this class, however, leadership and training of recent graduates, entry level social workers, and social work students is a feature of this class. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Communicates both orally and in writing in the Spanish and English languages;

Prepares psycho-social assessments of patient/families by securing significant data for presentation to the interdisciplinary team, and participates in decisions and planning for treatment and after care;

Provides psycho-social counseling, with minimal supervision, to patients and families related to the impact of and adjustment to illness or injury and compliance to the medical treatment plan;

Coordinates, and on certain units supervises, the discharge planning function, including referrals to home health care service providers, residential health care facilities, psychiatric and medical rehabilitation hospitals and programs, and other community supports;

May represent the hospital at community meetings and act as a liaison and coordinator between community and hospital programs;

Participates in and contributes to formal inter-disciplinary rounds and conferences;

Provides in-service training to social work staff and other disciplines on selected topics within the area of expertise;

On assigned units and programs, trains and provides leadership to social work students, and entry-level social workers;

Completes required statistics and recording for the Social Work Department;

EXAMPLES OF WORK: (Cont'd)

Keeps abreast of developments in the field, particularly in the area of medical specialization.

Accesses protected health information (PHI) in accordance with departmental assignments and guidelines defining levels of access (i.e. incidental vs. extensive);

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the principles and practices of medical social work; thorough knowledge of disease entities and processes, and their psycho-social impact on patients and families; thorough knowledge and understanding of medical technology and medical treatment modalities; thorough knowledge of case work techniques; skill in assessing personality development, ego functions, defense mechanisms, transference, and counter-transference phenomena; skill in crisis intervention techniques, and in conducting interviews and interventions with complex and problematic clients to obtain social and medical information necessary to independently make a diagnostic and treatment plan; ability to read, speak and listen to the Spanish language at a level sufficient to pass a Spanish Language Proficiency Test; ability to communicate effectively, both orally and in writing; ability to work effectively with patients and their families in the face of catastrophic illnesses, traumatic injuries, and medical anomalies; ability to establish and maintain effective working relationships; ability to function as a member of a multi-disciplinary team; ability to lead and train subordinate social work staff; ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position; ability to effectively use computer applications such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments; sound professional judgment; initiative; resourcefulness; integrity; tact; emotional maturity; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a valid license and current registration as an LMSW or LCSW, issued by the New York State Department of Education, and two years of experience* where the primary function of the position was professional social work in a medical, mental health or human service setting as a member of a multi-disciplinary treatment team.

SPECIAL REQUIREMENT: Must maintain license and registration as an LMSW or LCSW throughout the course of employment in this title.

*NOTE: Experience gained prior to obtaining one of the required New York State licenses will be considered in evaluating experience if it was gained subsequent to obtaining an approved Master of Social Work degree.

SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

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Job Class Code: C2641
Job Group: XI