

SENIOR MAINTENANCE MECHANIC III (PLUMBER)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this foreman level position supervises subordinate staff, including at least one journeyman, in performing plumbing maintenance and repair work. Responsibilities involve inspecting facilities and recommending maintenance and repair as needed; planning and laying out work; estimating materials, costs and staffing requirements, and supervising and participating in performing a wide variety of plumbing duties. Work is performed with considerable independence and in accordance with departmental goals, procedures and trade standards. More complex jobs may require detailed instructions, blueprints or sketches from an engineer or technician. The foreman is fully proficient in the skills and practices of the trade, with full knowledge of the principles, tools and techniques. The difference between this foreman level position and the journeyman level is that the foreman supervises at least one journeyman plumber and may supervise a number of lower level full time, seasonal and temporary personnel. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Supervises and participates in the installation, repair and maintenance of plumbing fixtures, work stands, toilets, showers, drains, sinks, radiators and kitchen fixtures and other equipment requiring plumbing corrections to ensure that equipment works efficiently and effectively;

Supervises and participates in the repair and replacement of a variety of plumbing connections and conveyances and systems, including high and low pressure steam systems, to ensure that equipment works efficiently and effectively;

Supervises and participates in the repair and replacement of piping systems, valves and fittings to extend its useful life, and to keep systems and equipment operating properly;

Supervises and participates in the installation of sewage connections to ensure that work is performed in accordance with trade standards;

Performs inspectiona in response to plumbing or related emergencies; in consultation with higher level maintenance staff takes proper corrective actions;

Assigns daily work schedule to subordinate personnel to allocate resources and makes routine inspection of assigned work to ensure it is completed in accordance with trade standards;

Plans repairs and alterations making estimates of material costs and staffing requirements so that personnel and equipment will be efficiently and effectively used;

Assists in yearly budget formulation by providing information about priorities for equipment personnel and work;

May supervise the performance of service contracts and maintenance contracts to insure that work is performed in accordance with contract specifications;

EXAMPLES OF WORK: (Illustrative Only) (Cont'd.)

Recommends new methods and equipment to improve work performance;

Performs routine and emergency repairs and maintenance, both scheduled and in response to emergency situations, as required;

Ensures that work areas are kept in a clean, orderly and safe condition;

Prepares personnel time sheets, requisitions materials and supplies and prepares other reports;

Depending on work location, may operate equipment and devices, participate in snow removal, etc., as assigned;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, email and data processing software in performing work assignments;

Performs other incidental tasks, as required.

FULL PERFORMANCE SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the tools, techniques and terminology associated with the plumbing trade; thorough knowledge of the accident and safety precautions of the trade; thorough knowledge of the applicable provisions of the state codes and such local codes as apply to the trade; thorough knowledge of supervisory techniques and practices; ability to foresee maintenance and repair needs, to plan plumbing repair and installation projects in the most economical and satisfactory manner and to estimate cost and manpower requirements; ability to give effective supervision to others; ability to work effectively with supervisory and executive personnel in carrying out the duties of the position; ability to use computer applications such as spreadsheets, word processing, calendar, email and data processing software; ability to read, write, speak, understand and communicate in English sufficiently to perform the essential functions of the position; resourcefulness; initiative; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) high school or equivalency diploma and eight years of increasingly responsible plumbing experience, four years of which must have been in a wide variety of plumbing maintenance, repair and installation work, two years of which must have involved the lay out of work; or (b) four years full time experience under a journeyman plumber which provide training equivalent to that given in an apprenticeship program and four years of specialized experience as stated in (a).

NOTE: Apprenticeship training in the plumbing trade or training gained by completion of technical courses in the plumbing trade at a school or institute or branch of the Armed Services may be substituted for the above training and experience on a year-for-year basis.

SPECIAL REQUIREMENT: Possession of a valid New York State driver's license. Depending on work assignment, may be required to possess a CDL license.

SPECIAL REQUIREMENT: Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety.