

SENIOR MAINTENANCE MECHANIC III (PAINTER)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this foreman level positions supervises a staff, including at least one journeyman, in performing maintenance and repair. The incumbent directs an institutional maintenance painting program including inspecting of buildings to determine the need for painting and related plastering; the planning and lay out of complex or unusual jobs with particular attention to the estimating of material and staffing requirements and costs and to the mixing of paints; the checking and inspection of jobs as to progress, the quality of workmanship and satisfactory completion. Work is performed with considerable independence in accordance with departmental goals, procedures and trade standards. It may result from conferences, written or oral instructions. The incumbent is fully proficient in the skills and practices of the trade, with full knowledge of the principles, tools and techniques. The difference between this foreman level position and that of the journeyman, is that the foreman supervises at least one journeyman and may supervise a number of lower level full time, seasonal and temporary personnel. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Assigns or approves the assignment of subordinates to jobs to efficiently and effectively complete needed work;

Inspects all buildings within area of responsibility to determine the need for exterior and interior painting to establish priorities for painting;

Estimates material, equipment and labor costs for various projects for efficient use of available resources;

Makes periodic inspections of the work of the painting gangs, checking for proper use of material and equipment;

Inspects staging, scaffolding and ladders for operating safety;

Supervises and assists in the preparation and mixing of all paints to assure correct color;

Insures that work areas are kept in a clean, orderly and safe condition;

Keeps time and material records on all projects to ensure that manpower and supplies are used appropriately;

Prepares monthly and other reports for supervisors;

Keeps time and attendance records for all personnel supervised to ensure that employees are properly paid;

Checks all types of paints, brushes and other equipment received for quality;

Performs routine and emergency repairs and maintenance, both scheduled and in response to emergency situations, as required;

EXAMPLES OF WORK: (Illustrative Only) (Cont'd.)

Prepares cost estimates for proposed jobs including the cost of painting new facilities and the repainting of existing facilities;

Estimates equipment, materials and tools required for use in preparing the annual budget requests;

Depending on work location, may operate amusement devices, participate in snow removal, etc., as assigned.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the tools, techniques, materials and terminology used in the painting trade; thorough knowledge of the various methods of preparing metal, wood, fiber and other surfaces for painting; thorough knowledge of the various types of scaffolding and staging and their uses in painting; thorough knowledge of the accident and safety precautions of the trade; ability to foresee painting needs, plan work ahead and estimate approximate cost per project; ability to coordinate the work with other trades; ability to mix and apply all types of paint; ability to rig staging and scaffolding with a high degree of skill; ability to effectively supervise a substantial number of subordinates broken up into small crews on separate projects; ability to work effectively with executive personnel and with employees supervised; ability to carry out oral and written instructions; resourcefulness and initiative in developing and carrying out a work program and in developing improved work methods; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) a high school or equivalency diploma and six years of increasingly responsible painting experience, four of which must have been in a wide variety of interior and exterior painting without close supervision and two of which must have involved the lay out of work; or (b) ten years of increasingly responsible painting experience including the specialized experience stated in (a); or (c) a satisfactory equivalent combination of training and experience as defined by the limits of (a) and (b).

SPECIAL REQUIREMENT: Possession of a valid New York State driver's license at time of appointment.

SPECIAL REQUIREMENT: Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety.