

SENIOR MAINTENANCE MECHANIC III (FIRE INSPECTOR)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this foreman level position supervises the Grasslands Fire Brigade and is responsible for fire inspection and prevention at the White Plains Office Complex and the Grasslands Reservation, excepting the WCMC facilities, in accordance with Subchapter C of the NYS Uniform Fire Prevention and Building Code. These responsibilities are accomplished through the inspection of buildings, inspection and maintenance of fire fighting equipment, managing and training a fire fighting brigade on the Grasslands Reservation, giving lectures and demonstrations on fire prevention and emergency procedures, and conducting fire drills. As Chief of the Grasslands Reservation fire brigade, supervises a number of volunteer fire fighters, acts as liaison with outside fire departments, and is responsible for all fire fighting on the Grasslands Reservation, including WCMC. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Inspects County property in White Plains and the Grasslands Reservation to safeguard life and property from the hazards of fire and explosion, structural instability, or release of toxic gases arising from the storage, handling, or use of hazardous substances, materials, or devices, in accordance with Subchapter C of the NYS Uniform Fire Prevention and Building Code;

Inspects the physical condition of stand pipes and automatic sprinkler systems and reports conditions needing repair;

Maintains records and generates reports on all activities, including safety reports and procedures, training, equipment status, etc.;

Inspects, and maintains through others, all fire fighting apparatus and related emergency equipment;

Generates work orders detailing conditions to be repaired or corrected;

Administers the Grasslands Fire Brigade, including staffing, training, maintenance and operation of equipment and functions as Chief of the Brigade;

Examines and assures the maintenance of fire extinguishers;

Gives lectures and demonstrations to employees on fire prevention measures and what to do in case of a fire;

Schedules, conducts and evaluates fire drills;

Inspects buildings and structures for fire hazards such as extension cord use, blocked fire exits, inadequate fire extinguishing equipment, etc., and prepares reports;

Reviews and comments on new construction documents for fire safety, including extinguisher placement, exit accessibility, stand pipe locations, etc.;

EXAMPLES OF WORK: (Illustrative Only) (Cont'd.)

Keeps informed on the latest fire prevention methods and regulations;

Makes monthly reports on the condition of fire fighting equipment;

Inspects buildings and structures for fire hazards such as inadequate wiring, blocked fire exits, inadequate fire extinguishing equipment, etc., and prepares reports;

Keeps informed on the latest fire prevention methods and regulations.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of fire prevention methods; thorough knowledge of principles and practices of fire fighting; thorough knowledge of Subchapter C of the NYS Uniform Fire Prevention and Building Code related to fire safety; good knowledge of the operation of automatic sprinkler systems, stand pipes and hoses, and how to test this equipment; good knowledge of the operation of a standard fire alarm system and its component parts including fire alarm boxes and ticker tape and how to test this equipment; good knowledge of the methods of conducting a fire drill and the condition in which an evacuated building should be left; good knowledge of the methods of extinguishing a variety of fires; ability to operate a fire pumper truck and all allied equipment; ability to give lectures and demonstrations on fire prevention and fire fighting; ability to conduct and evaluate fire drills; ability to make reports; ability to supervise the volunteer fire fighting crew in extinguishing fires; reliability; initiative; resourcefulness; good judgment; agility; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: High school or equivalency diploma and four years experience as a paid fireman.

NOTE: Verifiable experience as an active volunteer fireman may be substituted for experience as a paid fireman at the rate of two years of qualifying volunteer experience for one year of paid experience.

SPECIAL REQUIREMENTS: (1) Possession of a Certificate as Trainer of Fire Essentials at time of appointment. (2) Completion of the prescribed minimum basic enforcement course applicable to Subchapter C of the NYS Fire Prevention and Building Code. (3) An incumbent is expected to stay current by attending appropriate courses in firematics. (4) Possession of a valid New York State drivers license appropriate to the equipment operated. (5) Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety.