

SENIOR MAINTENANCE MECHANIC III (COUNTY CENTER)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this foreman level position supervises a staff, including at least one journeyman, in performing maintenance and repair. The incumbent inspects facilities and recommends action. The incumbent directs, plans, supervises and implements a maintenance and repair program for the County Center. The incumbent plans and lays out work, estimates materials, costs and staffing requirements. Work is performed with considerable independence in accordance with departmental goals, procedures, and trade standards. More complex jobs may require detailed instructions, blueprints, or sketches from an engineer or technician. The incumbent is fully proficient in the skills and practice of the trade, with full knowledge of the principles, tools, and techniques. The difference between this foreman level position and that of the journeyman is that the foreman supervises at least one journeyman and supervises a number of lower level full-time, seasonal and temporary personnel. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Plans, schedules, supervises and participates in maintaining and repairing facilities at the County Center;

Assigns daily work schedule to subordinate personnel and makes routine inspections to insure proper completion;

Monitors the operation of computer-controlled heating and air conditioning system of the County Center;

Supervises, maintains and operates elevator, fire and safety system, light and sound system, portable floors, telescopic risers and a wide variety of equipment necessary for the function of the County Center;

Acts as supervisory stage manager during "take in" and "take out" of shows, working in conjunction with the stage hands union;

Acts as stage electrician during shows to safeguard County equipment and property;

Supervises and participates in handling "drops", "travels" and sets;

Supervises and assists in building and arranging scenery and properties as required;

Operates a variety of mechanized equipment such as fork lift, boom lift, riding sweeper, etc.;

May represent the County in meetings with the stage hands union (IASTE);

Requisitions items, supplies and equipment and maintains inventory records;

EXAMPLES OF WORK: (Illustrative Only) (continued)

Performs routine and emergency repairs and maintenance, both scheduled and in response to emergency situations, as required;

Recommends new equipment and methods to improve work performance;

Prepares reports as required.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of lighting and wiring; thorough knowledge of the accident and safety precautions of the trade; thorough knowledge of stage properties and the technical aspects of stage management including the hanging operation of shows; good knowledge of building maintenance and repair including carpentry, electricity and plumbing; skill in the techniques of stage lighting; ability to lay out and plan; ability to get along well with others, including the employees of lessees; ability to coordinate repair and maintenance projects with the routine maintenance work and with the use of facilities; resourcefulness and initiative in meeting unusual building maintenance and repair problems; ability to understand and carry out complex oral and written instructions; good judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either (a) high school or equivalency diploma and eight years of electrical, building maintenance, or stage technician experience; or (b) ten years of experience as stated above; or (c) a satisfactory equivalent combination of training and experience.

SPECIAL REQUIREMENT: Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety.