

SENIOR EXCAVATING MACHINE OPERATOR

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this class operates heavy mechanical excavating equipment in moving and removing earth, and acts as a working foreman with a crew of Heavy Equipment Operators, Excavating Machine Operators and/or lower-level maintenance staff. Work assignments are generated by written or verbal work orders; however, an incumbent has discretion regarding choice of method in carrying out assignments. While guidance and leadership are provided, supervision is not a responsibility of this class. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Assigns and leads a crew of workers in the operation of heavy excavating and motor equipment operators, or in other maintenance tasks, as needed;

Inspects work performed by heavy excavating, motor equipment operators and other maintenance staff, as needed;

Instructs operators in the proper use and care of equipment;

Operates all types of heavy excavating and motor equipment;

Coordinates work schedule with other units of general or park maintenance crews;

Arranges for the transportation of equipment to and from work sites which requires coordination with outside contractor and the County police;

Ensures adequate materials and supplies to complete work projects; makes requests for needed supplies for re-ordering;

Maintains records of work progress, including staffing, equipment and materials used;

Coordinates repair and maintenance work with Central County Garage to ensure the availability and proper working order of equipment for scheduled work projects;

Uses automated systems and other computer applications such as word processing, calendar, email and database software in performing job duties;

May perform other incidental tasks, as required.

FULL PERFORMANCE SKILLS, ABILITIES AND ATTRIBUTES: Skill in the operations and use of heavy excavating and motor equipment; knowledge of the accident and safety precautions of the trade; ability to plan work in advance, provide daily work assignments, and oversees the work of others; ability to understand and communicate work assignments; ability to coordinate work with others; initiative in carrying out assignments; ability to use computer applications such as word processing, calendar, email and database software; ability to read, write, speak, understand and communicate effectively in English to perform the essential tasks of the position; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) possession of a high school or equivalency diploma or vocational course and three years of experience in the operation and maintenance of mechanical excavating equipment; or (b) high school or equivalency diploma and four years of experience in the operation and maintenance of technical excavating equipment; or (c) six years experience in the operation and maintenance of mechanical excavating equipment; or (d) a satisfactory equivalent combination of training and experience as defined by the limits of (a), (b), and (c).

SPECIAL REQUIREMENT: Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety.

SPECIAL REQUIREMENT: Incumbents must possess a CDL "B" license as defined under the Commercial Motor Vehicles Safety Act. Incumbents must possess endorsements appropriate to the assignment. Under New York State law applicants for the CDL MUST be 21 years old.