

## SANITARIAN TRAINEE

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision, incumbents in this class receive on-the-job training while performing limited duties in environmental health, not involving public health engineering. During the traineeship, the incumbents may accompany the Sanitarian as necessary on environmental health inspections and investigations and perform duties under close supervision. Incumbents may be re-assigned locations, work hours, and responsibilities as the operating needs of the Department require. Trainee appointments are for a period of one year, during which time employees would be required to satisfactorily complete a public health training course approved by the State Health Department. Upon satisfactory completion of the traineeship and the course, incumbents are advanced to the Sanitarian level without further examination. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Performs entry-level, professional environmental health work under close and continuing supervision while undergoing on-the-job-training;

Conducts on-site inspections of facilities to ensure health and welfare of the public and to ensure compliance with applicable standards and criteria;

Conducts air pollution studies as directed;

Collects samples of food and water for laboratory examination as directed;

Assists in mosquito surveillance, tobacco and vape product compliance inspections, consumer complaint investigations, ticket/summons issuance, and construction of written legal action documents in order to obtain compliance with all applicable laws;

Prepares reports of findings of inspections and investigations, noting conditions found and citing violations and deficiencies as directed;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the principles of natural science and mathematics relating to environmental health; skill in observation; ability to apply scientific principles to department programs; ability to gather data from observations, interviews, records and reports; ability to present ideas clearly and effectively both orally and in writing; ability to prepare technical records and make concise reports; ability to acquire professional skill and knowledge of environmental health principles; ability to work with and secure the cooperation of others; ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position; ability to use computer applications such as spreadsheets, word processing, e-mail and database software; good judgment; tact; thoroughness; dependability; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: A Bachelor's Degree\* with a minimum of thirty credit hours in the natural sciences\*\*, of which not more than twelve credit hours may be in the applied sciences\*\* .

SPECIAL REQUIREMENT: Possess and maintain a valid license to operate a motor vehicle in New York State, while in the title.

\*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

\*\*SPECIAL NOTE: The term 'natural science' means a science such as biology, chemistry, or physics that deals with the objects, phenomena, or laws of nature and the physical world. It includes all physical and biological sciences. The term 'applied science' shall mean science based courses in environmental technology, sanitarian technology, medical technology, public health, infectious control or food science.