

SANITARIAN TRAINEE

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision, incumbents in this class receive on-the-job training while performing limited duties in environmental health, not involving public health engineering. During the traineeship, the incumbents accompany the Sanitarian on environmental health inspections and investigations and perform duties under close supervision. Trainee appointments are for a period of one year, during which time employees would be required to satisfactorily complete the New York State Environmental Health Course. Upon satisfactory completion of the traineeship and the course, incumbents are advanced to the Sanitarian level without further examination. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Performs entry-level, professional environmental health work under close and continuing supervision while undergoing on-the-job-training;

Conducts on-site inspections of facilities to ensure health and welfare of the public and to ensure compliance with applicable standards and criteria;

Conducts air pollution studies as directed;

Collects samples of food and water for laboratory examination as directed;

Prepares reports of findings of inspections and investigations, noting conditions found and citing violations and deficiencies as directed;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the principles of natural science and mathematics relating to environmental health; skill in observation; ability to apply scientific principles to department programs; ability to gather data from observations, interviews, records and reports; ability to present ideas clearly and effectively both orally and in writing; ability to use computer applications or other automated systems such as spreadsheets, word processing, e-mail and database software; ability to prepare technical records and make concise reports; ability to acquire professional skill and knowledge of environmental health principles; ability to work with and secure the cooperation of others; good judgment; tact; thoroughness; dependability; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: A Bachelor's Degree* including a minimum of 30 credit hours* in the physical and biological sciences.

SPECIAL REQUIREMENT: Possession of a valid license to operate a motor vehicle in New York State, at time of appointment.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

NOTE: Unless otherwise noted, only experience gained after attaining the minimum education level indicated in the minimum qualifications will be considered in evaluating experience.

West. Co.
J.C.: Competitive
DBB7

Job Class Code: C0881
Job Group: VIII