READER

<u>DISTINGUISHING FEATURES OF THE CLASS</u>: Under general supervision, an incumbent in this class facilitates communication between blind and visually handicapped people. The incumbent may be required to become familiar with program planning and procedures for blind or visually impaired employees. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Provides channel of communication between blind or visually impaired participants by reading and interpreting out loud;

Performs duties using discretion in manner appropriate to the situation;

Provides assistance in offices, conferences or other appropriated situations;

Participates in daily and long range planning to enhance the education of the blind or visually impaired;

Performs related work as required.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the English language, ability to establish and maintain effective working relationships, sound judgement, integrity, physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a high school or equivalency diploma, fluency in the English language and the ability to read, write and communicate effectively orally in the English language.

West. Co. J. C.: Non-Competitive WPP196 Job Class Code: H0473

Job Group: