

RECREATION THERAPY SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, incumbents of this class are responsible for planning, directing and supervising therapeutic recreational activities for an assigned group of patients for the purpose of effecting improvements in their physical, mental and social well-being. Work involves coordinating therapeutic activities with nurses and attending physicians and attending rounds as part of a treatment team. Training and supervision is exercised over a number of recreation therapy staff and other support staff. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Organizes, supervises and coordinates therapeutic activities both fluid and sedentary, such as sports, arts, crafts, social activities, trips, games, group discussions and special programs in accordance with patients' needs, capabilities and interests;

Schedules, implements, evaluates, and revises, as required, all recreational therapy programs;

Reviews and implements treatment plans for patients; shares assessments with treatment team; recommends the therapeutic portion of the treatment plan; evaluates this portion on a regular basis and revises treatment plan when indicated;

Insures the appropriate documentation of patients' charts with recreation therapy assessments, treatment plan, and progress notes;

Prepares and distributes schedules of therapeutic activities and makes staff assignments accordingly;

Trains and supervises therapists and subprofessional assistants by developing work assignments, providing advice and guidance in carrying out activities and teaching techniques and goals of various recreation services;

Attends and participate in rounds, staff meetings and seminars for the purpose of continuously updating professional knowledge and enhancing program effectiveness;

Orders, stores and issues recreation equipment and maintains daily activities area;

Prepares and submits activities and equipment budget, requisitions, and work orders;

Prepares reports and documentation of departmental activities, as required.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the principles and methods used in recreational therapy programs; good knowledge of the facility's routines, procedures and policies as they apply to the recreation program; good knowledge of recreational activities such as games, music, dramatics, arts and crafts, sports and hobbies; ability to establish and maintain effective relationships with patients in order to stimulate their interest in recreational activities; ability to develop and implement recreational service programs to meet patient's needs and interests; ability to supervise the work of others in implementing group activities; ability to work effectively with individuals and groups; ability to prepare and maintain accurate records and reports; good judgement; tact; resourcefulness; initiative; integrity; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either (a) a Bachelor's Degree* or a Master's Degree* in Therapeutic Recreation or Recreation with an option in Therapeutic Recreation and three years of experience providing therapeutic recreational and/or expressive therapy activities to special populations such as the mentally or physically ill, aged or disabled in a clinical, residential or community based program; or (b) a Bachelor's Degree* which included or was supplemented by satisfactory completion of coursework which included at least (9) credits in Therapeutic Recreation content courses, (9) credits in general recreation content courses, and (18) credits in adaptive physical education, related biological/physical sciences, human services, psychology, sociology or special education and four years experience as defined in (a) above.

SUBSTITUTION: Satisfactory completion of coursework towards a Master's Degree* in Therapeutic Recreation, Recreation, Leisure Education, Art Therapy, Music Therapy, Dance Therapy, Drama Therapy, or Rehabilitation Counseling may be substituted for the above experience at the rate of 30 credits* per year for up to two years.

SPECIAL REQUIREMENT: Possession of a valid license to operate a motor vehicle in the State of New York at time of appointment.

*SPECIAL NOTE: Education beyond the secondary must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.