

## RECREATION SPECIALIST

DISTINGUISHING FEATURES OF THE CLASS: Under supervision, an incumbent conducts programs in general and specialized areas. Programs are generally non-academic in nature, being demonstrational and participational, and designed to develop interests which can continue when the instruction is finished. A partial listing of the specialties, designed only to illustrate the variety, might include painting, weaving, jewelry making, music, drama, and ceramics. Incumbents of these positions are professionals who may be full-time, part-time, or temporary. Oversight Supervision of part time staff may occur, but is not generally a responsibility of this position. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Plans, researches and conducts instructive programs and/or classes in area of specialty;

Maintains equipment and supplies necessary for classes, programs and demonstrations;

Requisitions necessary materials and supplies;

Performs administrative duties in area of program specialty and maintains records as required;

Plans, organizes and conducts a variety of recreation, environmental or historical programs;

Assists other staff organizing and conducting various programs;

Performs related clerical and receptionist duties as necessary;

Prepares, maintains, designs and installs historical exhibits;

Conducts tours for school and community groups.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of both theory and practices of the particular hobby or recreational interest, including equipment and materials utilized; skill in particular specialty sufficient to demonstrate techniques of principles to students; skill in instructing others in techniques of hobby or craft; initiative; tact; creativity; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: High school diploma or equivalency diploma and either (a) completion of formal course of instruction in the specialty and one year of experience in the conduct or practice of the specialty; or (b) two years of experience in the conduct or practice of the specialty; or (c) four years of part-time or unpaid work in the field of specialty or on a professional level; or (d) a satisfactory equivalent combination of training and experience.

West. Co.  
J.C.: Non-Competitive†  
MML597

Job Class Code: C0854  
Job Group: VIII