

## PHOTOGRAPHER - MENTAL RETARDATION INSTITUTE

DISTINGUISHING FEATURES OF THE CLASS: This position is responsible for taking and developing pictures for various purposes at the Mental Retardation Institute. The incumbent in this position is responsible for the mechanical and technical maintenance of the equipment. General supervision is received from an administrative employee of higher rank. Direct supervision may be exercised over subordinate personnel. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Takes color slides;

Takes black/white and color photographs;

Develops and prints color slides, black/white and color pictures;

Performs mechanical and technical maintenance on equipment;

Submits requisitions for supplies.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of photography and photographic techniques; ability to operate and maintain 35mm, 24mm, cameras and slide projectors; ability to operate films, film tanks, mounters and other photographic equipment; ability to photograph, develop and print black/white, color pictures and color slides; creative; tactfulness in dealing with the clients of the Mental Retardation Institute; resourcefulness; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: (a) Graduation from a standard high school course and one-year of experience in commercial photography; or (b) two years of full time experience in commercial photography; or (c) an equivalent combination of the foregoing training and experience as defined by the limits in (a) and (b).