

PHARMACY INTERN

DISTINGUISHING FEATURES OF THE CLASS: This is a trainee position under the direct supervision of a Licensed Pharmacist. Incumbents in this class perform non-professional pharmacological activities and assist a Licensed Pharmacist in providing pharmaceutical services. Supervision is not a responsibility of this class. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Receives instruction in pharmacy practice;

Fills prescriptions and dispenses medication in accordance with prescribed procedures;

Assists the Pharmacist in unit dose drug dispensing and packaging procedures;

Assists the Pharmacist in I.V. Additive and Hyperalimentation dispensing and manufacturing procedures;

Assists in making Nursing Unit inspections of all medication areas;

Assists in the compounding, manufacturing and storing of drugs in accordance with good manufacturing practice and prescribed procedures;

Restocks all working drug supplies within the pharmacy;

Prepares I.V. worksheet forms and additive labels;

Answers telephone and refers call to proper individuals;

Maintains pharmacy area in clean and orderly condition;

Maintains appropriate records as required;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

Accesses protected health information (PHI) in accordance with departmental assignments and guidelines defining levels of access (i.e. incidental vs. extensive)

May perform other incidental tasks, as needed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the science and concepts of modern pharmacology; ability to relate effectively to patients and Medical Center staff; ability to function in stressful situations; sound professional judgment; confidentiality; tact; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a valid New York State Pharmacy Intern Permit.

West. Co.
J. C.: Non-competitive†
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Job Class Code: C1719
Job Group: VII