

## PATHOLOGIST - ASSISTANT MEDICAL EXAMINER

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this class supervises and performs responsible diagnostic work in pathology in the Department of Laboratories and Research and serves in the capacity of the Medical Examiner as needed. Supervision is exercised over a number of laboratory personnel. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Supervises one or more phases of the Department's work such as bacteriology, hematology or biochemistry;

Supervises and conducts macroscopic and microscopic examinations of specimens of body tissue, fluids and secretions, diagnoses nature of pathological conditions, and prepares report of findings;

Available twenty-four hours a day, seven days a week to conduct investigations to determine the cause of death presumably due to an unlawful act, violence, casualties, or by sudden and unusual circumstances.

Conducts autopsies, performing macroscopic anatomical examinations and microscopic studies of tissues and fluids for evidence of pathologic conditions;

Prepares reports on post mortem studies including description of pathology performed, post mortem diagnosis of disease conditions and statement of cause and manner of death;

Issues and files the proper death certificates;

Assists with the training of residents, interns, nurses and technicians;

Keeps abreast of changes in County, State and Federal laws, rules, procedures, and regulations pertaining to the Department;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of human pathologic anatomy; thorough knowledge of principles, literature, methods, techniques and new developments in the field of pathology; thorough knowledge of physiology and anatomy; good knowledge of all laws, regulations and procedures pertaining to the office of the Medical Examiner; knowledge of clinical pathology including methods, procedures and interpretations; skill in the use of diversified specialized equipment, instruments and materials required in all phases of pathology; ability to detect, analyze, evaluate and interpret manifestations and symptoms of physical conditions from pathological examinations; ability to read, write, understand and communicate in English sufficiently to perform the essential tasks of the position; ability to communicate effectively

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: (cont)

both orally and in writing; ability to teach and supervise others; ability to effectively use computer applications such as spreadsheets, word processing, e-mail and database software; sound professional judgment; initiative; thoroughness; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a license and current registration to practice medicine in New York State and graduation from an approved medical school\*, and board certified or eligible for certification in anatomic pathology by the American Board of Pathology.

\*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.