

NURSING AIDE - TRAINING

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision of a registered nurse, incumbents in this class participate in a clinical practicum designed to provide students, enrolled in a nursing program toward a license as a Registered Nurse, with experience in performing patient care duties and other related functions. This involves a temporary appointment only for the duration of the training period.

EXAMPLES OF WORK: (Illustrative Only)

Receives training under the supervision of a registered nurse in the following:

Clinical:

Delivers patient care to assigned patients;

Carries out other assigned nursing duties;

Observes and reports to the nurse, changes in patient's condition;

Records the results of routine patient monitoring on appropriate hospital forms;

Communicates patient care outcomes to the nurse;

Assists the Registered Nurse in identifying and addressing the educational needs of patients and families;

Participates in patient centered conferences;

Systems Maintenance:

Assists in maintaining a safe and orderly environment;

Utilizes appropriate channels of communication;

Advocates Patient Bill of Rights;

Staff Development:

Participates in unit and departmental meetings;

Participates in in-service programs;

May use computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

Accesses protected health information (PHI) in accordance with departmental assignments and guidelines defining levels of access (i.e. incidental vs. extensive).

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of current nursing techniques and procedures and standards of patient care; ability to successfully complete the nursing practicum orientation program; ability to effectively use computer applications such as spreadsheets, word processing, calendar, email and database software in performing work assignments; initiative; reliability; flexibility; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a high school or equivalency diploma, and must be currently enrolled in an approved professional nursing program* which must have included successful completion of the Fundamentals of Nursing course.

SPECIAL REQUIREMENT: Current Cardio-Pulmonary Resuscitation (CPR) certification by the American Heart Association or American Red Cross.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Department of Education as a post-secondary, degree-granting institution.

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J.C.: Non-Competitive†
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Job Class Code: C0733
Job Group: V

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