

MAINTENANCE MECHANIC I (GROUNDS)

DISTINGUISHING FEATURES OF THE CLASS: Under supervision, performs apprentice level duties related to gardening and groundskeeping, maintenance, repair, design and installation. The incumbent works in situations which provide training to develop skills and knowledge. In general, jobs involve learning such trade practices and skills as: the proper use of the tools, equipment and chemicals used in the trade; the techniques of transplanting, laying sod, pruning, applying chemicals, etc.; the techniques of patching asphalt, plowing, mowing, sanding, grading; how to read blueprints, sketches and technical manuals. The incumbent works independently on less complex and routine projects and under supervision on the more difficult jobs. As the employee's skill and knowledge increase, the employee receives less direction until at full performance level. Advancement depends on the assignment and performance of higher level duties on a regular basis and on position availability. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Maintains and repairs roads, walkways, curbs, etc. so they will be safe and cleans and repairs catch basins so they will operate effectively;

Participates in landscape improvements including grading, planting and pruning or removal of trees, shrubs and the installation special design shrub and floral beds, to improve the appearance of County property;

Maintains planted material by watering, reseeding, and performing fertilizing, pest, disease and weed control, etc. to see that plantings remain healthy and attractive;

Plants, mows, prunes trees and hedges, weeds, cleans up leaves and litter, etc. this is done to maintain appearance and health of plantings;

Insures adequate supply of materials and equipment by checking stored items regularly and preparing re-order forms in a timely manner to keep up with maintenance schedules;

Maintains greenhouse and storage area, insuring that pesticides, chemical fertilizers, paint and other hazardous supplies are properly stored in accordance with accepted safety standards;

Mows and removes leaves to maintain grounds appearance; sands and plows for safety;

Performs routine and emergency repairs and maintenance, both scheduled in response to emergency situations, as required;

Depending on work location, may operate amusement park equipment etc., as assigned.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the methods and equipment used in grounds maintenance; good knowledge of the techniques of planting and culture of trees and shrubs; good knowledge of the techniques of minor road repair; familiarity with the techniques of landscaping, gardening, drainage, irrigation; familiarity with agricultural chemicals such as fertilizers and pesticides and their proper and safe application; ability to understand and carry out written and oral instructions; initiative; good judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) three years experience in gardening, landscaping or groundskeeping; or (b) completion of an appropriate two year technical school course*.

SPECIAL REQUIREMENTS: (1) Possession of a valid New York State Operators License appropriate to the equipment operated. (2) Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety. (3) Depending on work assignment, may be required to be a Certified Pesticide Applicator in New York State, within the appropriate category.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Department of Education as a post-secondary, degree-granting institution.