

MAINTENANCE LABORER (PRC)

DISTINGUISHING FEATURES OF THE CLASS: Under supervision, performs a variety of routine jobs essential to the operation and maintenance of a park, golf course or farm or horticultural center. An incumbent in this position may care for grounds, plant material, livestock or machinery. Incumbents operate automotive, power equipment and hand tools. Work assignments are initiated by standard operating procedures, work orders or oral instructions and incumbents are expected to function with independence on the more routine aspects of the position. Incumbents may function as lead worker over seasonal and hourly employees. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Performs general landscape gardening such as mowing grass, planting flowers and trees, trimming shrubs and trees, raking leaves, etc.;

Maintains appearance of facilities, by chipping and sanding, by painting, mowing lawns, trimming shrubbery, shoveling snow, etc.;

Oils and greases machine parts as needed and makes minor mechanical adjustments;

Assists in laying pipes, performing masonry work, and in electrical and plumbing installations;

Conducts simple chemical tests, such as for chlorine content, pH balance as needed;

Operates automotive equipment, including tractors, pick up trucks, mowers, chain saws, power tools, etc.;

Repairs and maintains buildings including flooring, siding, roofing, porches, doors, windows, electric circuits, electrical equipment, mechanical systems such as plumbing, etc.;

Clean stalls and pens, feeds and otherwise tends livestock; including milking cows and goats, trimming hooves, diagnosing minor illnesses and administering medicine according to directions, etc.;

Plants vegetable and flower gardens, weeds, fertilizes, harvests as necessary including bailing and stacking hay;

Maintains tools and equipment, including sharpening, greasing, cleaning, etc.;

Prepares for painting and paints inside and outside building surfaces, furniture and equipment;

Replaces and assists in repairing glass in windows;

Acts as watchman as assigned;

EXAMPLES OF WORK: (Illustrative Only) (Cont'd.)

Performs miscellaneous jobs such as cleaning motor vehicles, checking gas and electric meters, parking automobiles, attending park gate entry, etc.;

Performs routine and emergency repairs and maintenance, both scheduled and in response to emergency situations, as required.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Familiarity with automotive equipment and common tools; familiarity with safety and accident precautions; ability to learn a wide variety of routine repairs and procedures; ability to work in unpleasant conditions; ability to make simple repairs on mechanical equipment or structures; ability to follow written and oral directions; ability to perform heavy work; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) possession of a high school or equivalency diploma; or (b) one year of experience as a farm or park worker.

SPECIAL REQUIREMENTS: Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety. Employee must possess a New York State Motor Vehicle Operators license appropriate to the equipment operated.