

MAINTENANCE LABORER (GOLF COURSE)

DISTINGUISHING FEATURES OF THE CLASS: Under supervision, incumbents in this class perform a variety of recurring light and heavy manual laboring activities in connection with the maintenance, upkeep and repair of a golf course. Work involves the performance of unskilled or semi-skilled manual tasks that are routine and repetitive in nature and that once learned, can be carried out without difficulty and without direct supervision. Once trained, workers are expected to perform many assignments with independence, exhibiting some initiative and judgment in typical work situations. Incumbents do not have responsibility for making difficult or technical work decisions. Work frequently involves the operation of motorized vehicles and equipment. Work assignments are verbal, in writing or are standard operating procedures. Incumbents may function in a lead capacity over seasonal or temporary staff. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Operates motorized equipment such as tractor-driven mowing machines to mow greens, fairways, roughs, etc. to specific heights;

Operates aerifying equipment to improve and maintain soil conditions on greens and fairways;

Participates in "spotting" program in which incumbents spot problems such as fungus, wilt, insect perdition and report the problem to the appropriate supervisor;

Operates spray rig equipment to apply fertilizers and pesticides as directed, and keeps appropriate records;

Changes location of holes on greens to minimize compacting;

Performs other grounds maintenance work such as repairing turf using sod patches, reseeding and setting up protective barriers, planting and pruning trees and shrubs, removing debris, mulching, weeding, cutting up downed trees, etc., using hand and power tools and equipment such as chain saws, industrial mowers, and tractors with moving attachments;

As needed, operates motor vehicles and equipment including tractors, pick up trucks, snow plows, backhoes, front-end loaders, etc.,

Performs routine maintenance on equipment such as lubrication, oil changes, sharpening blades, etc. and makes minor repairs;

Does rough grading and related landscape work;

Performs other manual labor, such as loading and unloading trucks, erecting snow fences, cleaning culverts, digging ditches, etc.;

Reports defective and damaged equipment and supplies to supervisor for corrective action;

Performs other simple maintenance and repair tasks such as replacing glass, painting, patching walls, repairing or replacing screen doors, door checks, door locks, etc.;

EXAMPLES OF WORK: (Illustrative Only) (Continued)

As needed, performs various basic and routine maintenance and repair duties involving basic plumbing, electrical, masonry, carpentry, and other trades, such as unclogging drains, flushing lines, replacing switches or outlets, mixing and pouring concrete or cement to set sign posts, benches or other simple fixtures or structures, repairing benches, signposts, fences, etc.;

Removes snow and salts and sands sidewalks, stairs, roads, etc., during the winter and performs other custodial tasks as needed;

Maintains work area in a clean, orderly and safe condition;

Performs routine and emergency repairs and maintenance both scheduled and in response to emergency situations as required;

May oversee the work of laborers and seasonal employees in general golf course work;

May perform security functions, as assigned;

May use computer applications or other automated systems such as e-mail, calendar, word processing and database software in performing work assignments.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Familiarity with common power and hand tools; familiarity with the care and maintenance of turf on a golf course; familiarity with safety and accident precautions; familiarity with the operation of trucks, tractors, and other automotive equipment; ability to learn a variety of routine repairs and procedures; ability to make basic repairs on mechanical equipment or structures; ability to follow oral and written instructions; ability to work effectively individually or as part of a team; ability to learn the operation of a variety of power tools and equipment; ability to use computer applications or other automated systems such as e-mail, calendar, word processing and database software; ability to perform heavy work; initiative and industriousness in work performance; mechanical aptitude; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either (a) possession of a high school or equivalency diploma and one year of experience performing maintenance functions on a golf course; or (b) three years of work experience including the one year of specialized experience stated in (a); or (c) a satisfactory equivalent combination of training and experience as defined by the limits of (a) and (b).

SPECIAL REQUIREMENTS: (1) Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety. (2) Depending on work assignment must possess a New York State Motor Vehicle Operators license, appropriate for the equipment operated.

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Job Group: IV