

FIRST AID ATTENDANT

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, incumbents of this class render first aid to employees and patrons in accordance with established procedures in the event of emergencies, and contacts appropriate medical services, as needed. This is a temporary position, only. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Administers appropriate first aid treatment in accordance with established procedures to employees and patrons in the event of emergencies;

Contacts private physician or emergency services for transport of patient to a hospital when required;

Requisitions needed supplies to adequately stock first aid stations;

Advises supervisory and management staff of changes needed to improve First-Aid Service;

Maintains a complete record of all injuries treated, and completes forms to report liability and compensation cases to the Offices of Risk Management and Workers Compensation.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of First Aid practice and procedures; certified skill in the administration of CardioPulmonary Resuscitation (CPR); ability to correctly evaluate emergency situations and take an effective course of action; good judgment in rendering First Aid; ability to get along well with the public and other health professionals; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a valid certificate issued by the Red Cross in First Aid Training and a valid certificate in CardioPulmonary Resuscitation (CPR). Possession of a EMT certificate is also acceptable.