

DIRECTOR OF DIVISION - OPHTHALMOLOGY

GENERAL STATEMENT OF DUTIES: Directs the Division of Ophthalmology of Grasslands Hospital; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under the general direction of the Commissioner Medical Director and the Associate Director is responsible for the work of the Division of Ophthalmology of the Hospital in all of its phases, including both the care of patients and instruction and supervision of the Resident Physicians and Interns assigned to ophthalmology service. Supervision is exercised over a small number of Interns and Residents.

EXAMPLES OF WORK: (Illustrative Only)

Plans and supervises the medical work in the diagnosis and care of patients on the ophthalmology service, wards, clinics, emergency room, etc.;

Organizes, directs, and coordinates the work of the voluntary attending staff of Physicians in the ophthalmology service;

Is responsible for the training program of the Residency Training in Ophthalmology;

Plans and supervises or gives personally detailed instructions to Resident Physicians and Interns assigned to the service;

Plans and conducts formal medical conference, ward rounds, and teaching lectures;

Carries out policies and recommendations of Medical Boards as they concern the care of ophthalmology patients;

Consults with and maintains close liaison with other clinical and research services;

Makes recommendations for improvement of the patient care and teaching programs of the ophthalmology service;

Assists in the preparation of the Division's budget.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Comprehensive knowledge of the field of Ophthalmology; thorough knowledge of hospital operations; thorough knowledge of the methodology used in medical training; good knowledge of the interrelationships among the many disciplines employed in a hospital; ability to instruct in a clear and concise manner; understanding of the role of a public hospital in ophthalmic services to a community; leadership; professional and personal integrity; good health.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from an approved medical school*, completion of an approved residency in Ophthalmology and three years of medical practice, academic training, administration, or a combination thereof.

SPECIAL REQUIREMENTS: (1) License to practice medicine in New York State. (2) Certification by the American Board of Ophthalmology.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized and accredited by the Board of Regents of the New York State Department of Education as a post-secondary, degree-granting institution.