

DIRECTOR OF DIVISION (EMERGENCY MEDICINE)

GENERAL STATEMENT OF DUTIES: Provides medical diagnostic and treatment services in the Emergency Department; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under general direction of the Director of the Emergency Room, an incumbent of this class is responsible for the diagnosis and treatment of all phases of emergency care including both direct care of patients and teaching and supervising the resident physicians and interns assigned to the Emergency Department. Supervision is exercised over a number of support staff and over a number of assigned interns and residents.

EXAMPLES OF WORK: (Illustrative Only)

Supervises and delivers medical services in the diagnosis and care of a large number of patients in the Emergency Room of the WCMC;

Reviews and coordinates the work of the support staff assigned in the Emergency Department;

Plans, supervises and gives detailed instructions to resident physicians and interns assigned to the service;

Plans and conducts formal medical conferences, rounds, and teaching lectures;

Provides, on request, appropriate consultation to other services including close liaison with other medical and support services of the hospital and RTI;

Carries out policies and recommendations for coordinated emergency rounds as they concern the care and referral of patients;

Supervises and personally gives instructions to students from other disciplines assigned to the Emergency Department;

Makes recommendations for improvements to the patient care and teaching programs.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the field of emergency medicine and emergency care; thorough knowledge of hospital operations; thorough knowledge of methodology used in medical training; good knowledge of the inter-relationships among the many disciplines employed in a hospital; ability to deal effectively in medical personnel, referring hospitals and physicians and other emergency care professionals; understanding of the role of a public hospital in medical services to a community; leadership; professional and personal integrity; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from an approved medical school*; one year of approved internship and board eligible for Emergency Medicine or three years of an approved residency in emergency medicine or internal medicine and/or a subspecialty thereof.

SPECIAL REQUIREMENT: Certified by or eligible for certification by the American Board of Internal Medicine/Emergency Medicine or equivalent Board preparation. Must be licensed to practice medicine in New York State.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized and accredited by the Board of Regents of the New York State Department of Education as a post-secondary, degree-granting institution.