

DENTAL HYGIENIST

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, is responsible for the rendering of oral hygiene service and education to pediatric, geriatric and other groups of patients. An incumbent would also assist in operative and surgical cases and other dental procedures, perform radiographic procedures and promulgate preventive dental procedures under supervision of Dentist and/or Chief of Section. Supervision is exercised over a small number of employees. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Assists dentists during examination and treatment of patients and at dental operations;

Supervises and renders the dental hygiene care to patients;

Supervises patient medication as prescribed by the dentist and/or professional staff;

Maintains and monitors the schedules of professional personnel, clinic personnel and patients;

Maintains an inventory of supplies and equipment and prepares requisitions for new purchases;

Maintains patient's charts and clinic records;

Prepares monthly and annual reports;

Engages in oral hygiene educational programs;

Answers telephone and checks and makes dental appointments.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the principles of clinical dental hygiene; good knowledge of medications related to dentistry; familiarity with dental anatomy and pathology to the extent of being able to recognize simple types of oral conditions; familiarity with the principles of nutrition to the extent of being able to advise patients concerning diets; familiarity with the use of various dental instruments; patience and even temper when working with patients; ability to secure cooperation of patients; ability to pay close attention to details; alertness while treating patients; good judgment in making recommendations for the proper dental care and diet to patients in accordance with dentist's diagnosis; skill in handling and manipulating dental instruments and models; good eyesight; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a valid license and current registration, issued by the New York State Education Department, in Dental Hygiene.

West. Co.
J. C.: Non-competitive
WPP1

Job Class Code: C0333
Job Group: VIII