

## CONSULTANT NUTRITIONIST

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this position is responsible for professional consultation and supervision in a program to service the needs of a target population requiring special nutritional counseling and support. Responsibility may also involve participation in planning and evaluating the various components of the nutrition program including the preparation of the annual budget and/or grants. Oversight and guidance may be exercised over a small number of nutritionists and other support staff. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Plans, administers, supervises, and conducts professional nutrition services as a part of a comprehensive community nutrition program;

Participates in developing program goals and objectives recommending ways to meet the needs of a target population requiring specialized nutritional services;

Oversees the monitoring and evaluation of nutrition programs and services to insure conformance with required standards;

Participates in the preparation of budget and funding grants;

Participates in program planning and evaluation with administrators to integrate and coordinate nutrition services within departmental programs;

Oversees and gives guidance to lower level nutritionists, as assigned;

Provides professional consultation on the principles, practices and modern trends in the field of Nutrition to administrators and professional staff in community agencies, working closely with subcontract and voluntary agencies to advance the objectives of the nutrition programs;

Coordinates County sponsored services with those provided by other agencies, representing the department with public official, agencies and community groups as required;

Develops and implements nutrition education and information services, with specific emphasis on the specialized nutritional needs of the target population served;

Plans and conducts training and in-service education programs for lower level and other departmental staff, as well as staff in community agencies;

Conducts studies and surveys to determine if the nutritional needs of target population groups are being met with existing services, making recommendations for the improvement or expansion of services to meet program goals and objectives;

Develops nutrition materials (leaflets, exhibits, and other teaching aids) for use in nutrition education programs, training programs, and for dissemination to the public;

EXAMPLES OF WORK: (Illustrative Only) (Cont'd.)

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database management in performing work assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the principles of normal and therapeutic nutrition and its practical application to community health; good knowledge of community health and nutrition resources; ability to teach the principles of nutrition to patients and professional groups; ability to evaluate the nutritional aspect of health problems and to formulate nutritional care plans; ability to supervise the work of others; ability to maintain effective inter-agency and community relationships; ability to speak and write effectively; ability to participate in research concerned with community nutrition; ability to read, write, speak, understand and communicate in English sufficiently to perform the essential tasks of the position; ability to use computer applications such as spreadsheets, word processing, calendar, e-mail and database software; initiative; resourcefulness; good judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Registered by or eligible for registration by the American Dietetic Association at time of appointment and either: (a) a Bachelor's Degree\* in Nutrition, Nutrition Science, Dietetics, or Foods and Nutrition and three years of experience in nutrition education and/or counseling of patients; or (b) a Bachelor's Degree\* in Nutrition, Nutrition Science, Dietetics, or Foods and Nutrition and completion of a dietetic internship in a program approved by the American Dietetic Association and two years of experience as stated in (a); or (c) a Bachelor's Degree\* in Nutrition, Nutrition Science, Dietetics, or Foods and Nutrition and a Master's Degree\* in Nutrition, Nutrition Science, Dietetics or Foods and Nutrition and two years of experience as stated in (a).

SPECIAL REQUIREMENT: Incumbents must possess a valid license to operate a motor vehicle in the State of New York at time of appointment.

\*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

NOTE: Unless otherwise noted, only experience gained after attaining the minimum education level indicated in the minimum qualifications will be considered in evaluating experience.

West. Co.  
J.C.: Competitive  
DBB7

Job Class Code: C1204  
Job Group: XI